

Public Document Pack



CYNGOR SIR
YNYS MÔN
ISLE OF ANGLESEY
COUNTY COUNCIL

Mrs Annwen Morgan
Prif Weithredwr – Chief Executive

CYNGOR SIR YNYS MÔN
ISLE OF ANGLESEY COUNTY COUNCIL
Swyddfeydd y Cyngor - Council Offices
LLANGFNI
Ynys Môn - Anglesey
LL77 7TW

Ffôn / tel (01248) 752500
Ffacs / fax (01248) 750839

RHYBUDD O GYFARFOD	NOTICE OF MEETING
PWYLLGOR GWAITH	THE EXECUTIVE
DYDD LLUN, 21 MEHEFIN 2021 10.00 o'r gloch	MONDAY, 21 JUNE 2021 10.00 am
CYFARFOD RHITHIOL WEDI'I FFRYDIO'N FYW	VIRTUAL LIVE STREAMED MEETING
Swyddog Pwyllgor	Ann Holmes 01248 752518 Committee Officer

AELODAU/MEMBERS

Plaid Cymru/Party of Wales

Llinos Medi Huws, Carwyn Jones, R Meirion Jones, Alun W Mummery, Robert G Parry, OBE, FRAGS, Robin Wyn Williams

Annibynnol/Independent

Richard Dew, Dafydd Rhys Thomas, Ieuan Williams

COPI ER GWYBODAETH / COPY FOR INFORMATION

I Aelodau'r Cyngor Sir / To the Members of the County Council

Bydd aelod sydd ddim ar y Pwyllgor Gwaith yn cael gwahoddiad i'r cyfarfod i siarad (ond nid i bleidleisio) os ydy o/hi wedi gofyn am gael rhoddi eitem ar y rhaglen dan Reolau Gweithdrefn y Pwyllgor Gwaith. Efallai bydd y Pwyllgor Gwaith yn ystyried ceisiadau gan aelodau sydd ddim ar y Pwyllgor Gwaith i siarad ar faterion eraill.

A non-Executive member will be invited to the meeting and may speak (but not vote) during the meeting, if he/she has requested the item to be placed on the agenda under the Executive Procedure Rules. Requests by non-Executive members to speak on other matters may be considered at the discretion of The Executive.

Please note that meetings of the Committee are streamed for live and subsequent broadcast on the Council's website. The Authority is a Data Controller under the Data Protection Act and data collected during this live stream will be retained in accordance with the Authority's published policy.

A G E N D A

1 DECLARATION OF INTEREST

To receive any declaration of interest from a Member or Officer in respect of any item of business.

2 URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HER APPOINTED OFFICER

No urgent matters at the time of dispatch of this agenda.

3 MINUTES (Pages 1 - 4)

To submit for confirmation, the draft minutes of the meeting of the Executive held on 17 May 2021.

4 THE EXECUTIVE'S FORWARD WORK PROGRAMME (Pages 5 - 16)

To submit a report by the Head of Democratic Services.

5 SCORECARD MONITORING REPORT - QUARTER 4, 2020/21 (Pages 17 - 30)

To submit a report by the Head of Profession, HR and Transformation.

6 REVENUE BUDGET MONITORING - QUARTER 4, 2020/21 (Pages 31 - 62)

To submit a report by the Director of Function (Resources)/Section 151 Officer.

7 CAPITAL OUTTURN 2020/21 (Pages 63 - 80)

To submit a report by the Director of Function (Resources)/Section 151 Officer.

8 HRA BUDGET MONITORING, OUTTURN 2020/21 (Pages 81 - 90)

To submit a report by the Director of Function (Resources)/Section 151 Officer.

9 PUBLIC SERVICE VEHICLE ACCESSIBILITY REGULATIONS 2000 (Pages 91 - 98)

To submit a report by the Head of Highways, Waste and Property.

10 EXCLUSION OF THE PRESS AND PUBLIC (Pages 99 - 100)

To consider adopting the following –

“Under Section 100 (A) (4) of the Local Government Act 1972, to exclude the press and public from the meeting during the discussion on the following item on the grounds that it may involve the disclosure of exempt information as defined in Schedule 12A of the said Act and in the attached Public Interest Test.”

11 **REGENERATION SCHEME (FORMER SCHOOL & LIBRARY SITE, HOLYHEAD)**
(Pages 101 - 112)

To submit a report by the Head of Regulation and Economic Development.

This page is intentionally left blank

THE EXECUTIVE

Minutes of the virtual meeting held on 17 May, 2021

- PRESENT:** Councillor Llinos Medi (Chair)
Councillor Ieuan Williams (Vice-Chair)
- Councillors Richard Dew, Carwyn Jones, R. Meirion Jones,
Alun Mummery, R.G. Parry, OBE FRAGS, Robin Williams
- IN ATTENDANCE:** Chief Executive
Deputy Chief Executive
Director of Function (Resources)/Section 151 Officer
Director of Function (Council Business)/Monitoring Officer
Director of Education, Skills and Young People
Director of Social Services
Head of Housing Services
Head of Democratic Services
Committee Officer (ATH)
- APOLOGIES:** Councillor Dafydd Rhys Thomas
- ALSO PRESENT:** Councillors Trefor Lloyd Hughes, MBE, Robert Ll.Jones, Dylan Rees, Dafydd Roberts, Scrutiny Manager (AGD), Scrutiny Officer (SR), Mr Gareth Wyn Williams (Local Democracy Reporter)
-

In welcoming all those present to this virtual meeting of the Executive, the Chair explained that the meeting would be live streamed and would be available for subsequent viewing.

1. DECLARATION OF INTEREST

No declaration of interest was received.

2. URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HER APPOINTED OFFICER

None to report.

3. MINUTES

The minutes of the previous meetings of the Executive held on the following dates were presented for confirmation –

- 15 March, 2021 (extraordinary)
- 22 March, 2021

It was resolved that the minutes of the previous meetings of the Executive held on 15 March, 2021 (extraordinary) and 22 March, 2021 be approved.

4. CORPORATE PARENTING PANEL

The draft minutes of the meeting of the Corporate Parenting Panel held on 16 March, 2021 were presented for adoption by the Executive.

It was resolved that the draft minutes of the meeting of the Corporate Parenting Panel held on 16 March, 2021 be adopted.

5. THE EXECUTIVE'S FORWARD WORK PROGRAMME

The report of the Head of Democratic Services incorporating the Executive's Forward Work Programme for the period from June, 2021 to January, 2022 was presented for the Executive's consideration and the following changes were noted –

- Item 7 - Changes to the Constitution: Delegated Powers – Developments of National Significance and non-statutory Community Benefits – a new item for the Executive's 21 June, 2021 meeting.
- Release of Funding for the former Ysgol Y Parc site, Holyhead – a new item for the Executive's 21 June, 2021 meeting not included in the Forward Work Programme as published, and
- Public Service Vehicle Accessibility Regulations – also a new item for the Executive's 21 June, 2021 meeting not included in the Forward Work Programme as published.

It was resolved to confirm the Executive's updated Forward Work Programme for the period June, 2021 to January, 2022 with the additional changes outlined at the meeting.

6. HOUSING REVENUE ACCOUNT (HRA) BUSINESS PLAN

The report of the Head of Housing Services incorporating the Housing Revenue Account (HRA) Business Plan for 2021 to 2051 was presented for the Executive's consideration and approval.

The Portfolio Member for Housing and Supporting Communities prefaced his introduction of the HRA Business Plan by thanking the Housing Service's staff both for the report and Plan and also for their readiness to radically change the way they worked during the pandemic period for the benefit of the Island's vulnerable individuals and the Housing Service's tenants. The Business Plan provides an overview of how the Housing Service has adapted its services to continue to support its tenants and residents as part of the Covid-19 recovery vision and ambition and among the highlights of the Plan are the following –

- The expected completion during the year of 58 new council homes within 5 developments these being in Rhosybol, Llanfachraeth, Amlwch and Holyhead where there are two developments.
- The planned acquisition of 15 additional homes through the buyback of former council properties sold through the Right to Buy.
- Improvements and upgrading work undertaken in 53 properties in the Min y Môr Estate in Aberffraw and the Awel y Môr and Trem y Môr estates in Rhosneigr.
- An innovative development supported by grant funding from Welsh Government's Optimised Retrofit Programme which will see hybrid Air Source Heat pumps being trialled as part of an Air source Heat Pump pilot scheme in 19 households at Pont y Brenin, Llangoed. These will be among the first homes in Wales to be installed with the new hybrid heating system.

The Head of Housing Services reported that the Business Plan provides a solid foundation for moving forwards and delivering on the Service's priorities and its council house

development programme. The Council's housing stock currently stands at 3,852 units (stock profile at 3.1 of the Plan) and by the end of the Business Plan's lifespan the total stock will have reached 5,000 units based on a development plan which seeks to deliver at least 45 new council housing units per annum. The HRA is also looking to deliver the third extra care housing scheme on the Island which will be a 40 unit development in the Aethwy area; work on this development is expected to commence in 2022/23. The Head of Housing Services advised that given that Welsh Government places emphasis on tenant satisfaction, the Housing Service was gratified to see the results of a Tenants' Satisfaction Survey report published last week by Welsh Government which took in the views of all Housing Association tenants as well as the tenants of the 11 councils in Wales that have retained their housing stock; the survey of tenants' views placed the Isle of Anglesey Council first among the councils for the quality of homes, and second for repair and maintenance, for listening to tenants and for overall tenant satisfaction. Additionally, according to recently released Performance Indicator data, Anglesey's Housing Service is first in Wales for rental income collection.

As well as welcoming the HRA Business Plan as setting the Service's vision for the next twenty years based on *Quality Homes: sustainable communities*, the Executive also paid tribute to the Housing Service for the work the service had already achieved over previous years as an innovative, customer focused service committed to providing quality affordable housing across Anglesey, and Members indicated that they were looking forward in anticipation to the realisation of the Plan. The Executive's members also acknowledged the many ways in which the Housing Service and its staff had over the past year contributed to the response to the pandemic emergency and in particular for having led on the Covid-19 community response.

It was resolved -

- **To approve the Housing Revenue Account (HRA) Business Plan 2021-2051, and in particular the HRA budget for 2021-2022 to be submitted to Welsh Government.**
- **To approve the proposed Housing Capital Programme for 2021/2022, as stated within the Capital Budget.**

**Councillor Llinos Medi
Chair**

This page is intentionally left blank

Isle of Anglesey County Council	
Report to:	The Executive
Date:	21 June 2021
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service / Director:	Lynn Ball Director of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@ynysmon.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s

In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.

The Executive is requested to:

confirm the attached updated work programme which covers **July 2021 – February 2022**;

identify any matters for specific input and consultation with the Council's Scrutiny Committees;

note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.

B – What other options did you consider and why did you reject them and/or opt for this option?

-

C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

Ch – Is this decision consistent with policy approved by the full Council?

Yes.

D – Is this decision within the budget approved by the Council?

Not applicable.

Dd – Assessing the potential impact (if relevant):

1	How does this decision impact on our long term needs as an Island?	Not relevant.
2	Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?	
3	Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.	
4	Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.	
5	Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.	
6	If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.	
7	Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language.	

E – Who did you consult?		What did they say?
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Procurement	
8	Scrutiny	Under normal circumstances, monthly joint discussions take place on the work programmes of the Executive and the two Scrutiny Committees in order to ensure alignment.
9	Local Members	

F - Appendices:

The Executive's Forward Work Programme: July 2021 – February 2022

Ff - Background papers (please contact the author of the Report for any further information):

The Executive's Forward Work Programme

Period: July 2021 – February 2022

Updated 9 June 2021



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly and updates are published monthly.

Page 8

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance

The latest version of the Executive's Forward Work Programme – **which is a live document and subject to change** - is set out on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: July 2021 – February 2022

Updated 9 June 2021

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
July 2021						
1	The Executive's Forward Work Programme (S) Approval of monthly update.	The Executive	Council Business Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 12 July 2021	
2	Summary of Draft Final Accounts 2020/21	The Executive / Leader of the Council	Resources Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 12 July 2021	
3	Social Services Complaints - Annual Report	The Executive / Leader of the Council	Social Services Fôn Roberts Director of Social Services Cllr Llinos Medi		The Executive 12 July 2021	
4	Annual Report of the Statutory Director on the Effectiveness of Social Services	The Executive / Leader of the Council	Social Services Fôn Roberts Director of Social Services Cllr Llinos Medi	Corporate Scrutiny Committee 8 July 2021	The Executive 12 July 2021	Full Council 28 September 2021

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: July 2021 – February 2022

Updated 9 June 2021

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)	
5	<p>Changes to the Constitution: Delegated Powers – Developments of National Significance and non-statutory Community Benefits</p> <p>To recommend that the Council approves delegated powers.</p>	The Executive / Leader of the Council	Regulation and Economic Development	<p>Christian Branch Head of Regulation and Economic Development</p> <p>Cllr Carwyn E Jones Cllr Richard Dew</p>		<p>The Executive</p> <p>12 July 2021</p>	<p>Full Council</p> <p>28 September 2021</p>
September 2021							
6	<p>The Executive's Forward Work Programme (S)</p> <p>Approval of monthly update.</p>	The Executive	Council Business	<p>Huw Jones Head of Democratic Services</p> <p>Cllr Llinos Medi</p>		<p>The Executive</p> <p>27 September 2021</p>	
7	<p>Corporate Scorecard – Quarter 1, 2021/22 (S)</p> <p>Quarterly performance monitoring report.</p>	The Executive / Leader of the Council	Corporate Transformation	<p>Carys Edwards Head of Profession – HR and Transformation</p> <p>Cllr Dafydd Rhys Thomas</p>	<p>Corporate Scrutiny Committee</p> <p>13 September 2021</p>	<p>The Executive</p> <p>27 September 2021</p>	

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: July 2021 – February 2022

Updated 9 June 2021

	Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
8	Revenue Budget Monitoring Report – Quarter 1, 2021/22 (S) Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 9 September 2021	The Executive 27 September 2021	
9	Capital Budget Monitoring Report – Quarter 1, 2021/22 (S) Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 9 September 2021	The Executive 27 September 2021	
10	Housing Revenue Account Budget Monitoring Report – Quarter 1, 2021/22 (S) Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive 27 September 2021	
11	Medium Term Financial Review	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 27 September 2021	

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: July 2021 – February 2022

Updated 9 June 2021

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
12	Consultation on the level of Council Tax Premium for second homes	The Executive / Leader of the Council	Resources Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 27 September 2021	
13	Service Asset Management Plan 2020 – 2030 – Smallholdings Estate	The Executive / Leader of the Council	Highways, Waste and Property Huw Percy Head of Highways, Waste and Property Cllr R G Parry OBE	To be confirmed.	The Executive 27 September 2021 – to be confirmed	
October 2021						
14	The Executive's Forward Work Programme (S) Approval of monthly update.	The Executive	Council Business Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 25 October 2021	
November 2021						
15	2022/23 Budget (S) To finalise the Executive's initial draft budget proposals for consultation.	The Executive / Leader of the Council	Resources Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 28 October 2021 Corporate Scrutiny Committee 1 November 2021	The Executive 8 November 2021	

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: July 2021 – February 2022

Updated 9 June 2021

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
16 The Executive's Forward Work Programme (S) Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 29 November 2021	
17 Corporate Scorecard – Quarter 2, 2021/22 (S) Quarterly performance monitoring report.	The Executive / Leader of the Council	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 16 November 2021	The Executive 29 November 2021	
18 Revenue Budget Monitoring Report – Quarter 2, 2021/22 (S) Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 11 November 2021	The Executive 29 November 2021	
19 Capital Budget Monitoring Report – Quarter 2, 2021/22 (S) Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive 29 November 2021	

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: July 2021 – February 2022

Updated 9 June 2021

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)	
20	Housing Revenue Account Budget Monitoring Report – Quarter 2, 2021/22 (S) Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive 29 November 2021	
21	Council Tax Base 2022/23 To set the Tax Base for 2022/23	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 29 November 2021	
December 2021							
22	The Executive's Forward Work Programme (S) Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 13 December 2021	
23	AONB Management Plan 2021-2025	The Executive / Leader of the Council	Regulation and Economic Development	Christian Branch Head of Regulation and Economic Development Cllr Richard Dew		The Executive 13 December 2021	

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: July 2021 – February 2022

Updated 9 June 2021

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
January 2022						
24	The Executive's Forward Work Programme (S) Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 24 January 2022
February 2022						
25	Revenue Budget Monitoring Report – Quarter 3, 2021/22 (S) Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive 14 February 2022
26	Capital Budget Monitoring Report – Quarter 3, 2021/22 (S) Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive 14 February 2022
27	Housing Revenue Account Budget Monitoring Report – Quarter 3, 2021/22 (S) Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive 14 February 2022

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information

The Executive's Forward Work Programme Period: July 2021 – February 2022

Updated 9 June 2021

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
28 Medium Term Financial Strategy and Budget 2022/23 (S) Adoption of final proposals for recommendation to the County Council.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel (date to be confirmed) Corporate Scrutiny Cttee 9 February 2022	The Executive 14 February 2022	Council 22 February 2022
29 The Executive's Forward Work Programme (S) Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 14 February 2022	

* Key:
S = Strategic – key corporate plans or initiatives
O =Operational – service delivery
FI = For information

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	EXECUTIVE COMMITTEE
Date:	21 st JUNE 2021
Subject:	SCORECARD MONITORING REPORT - QUARTER 4 (2020/21)
Portfolio Holder(s):	COUNCILLOR DAFYDD RHYS THOMAS
Head of Service / Director:	CARYS EDWARDS
Report Author:	GETHIN MORGAN
Tel:	01248 752111
E-mail:	GethinMorgan@anglesey.gov.uk
Local Members:	n/a

A –Recommendation/s and reason/s	
1.1	This is the third and final scorecard report of 2020/21. It is to be considered within the context of the additional pressures emanating from our response to the coronavirus pandemic during Q4.
1.2	It portrays the position of the Council against its operational objectives as outlined and agreed earlier in the year.
1.3	The Committee is requested to scrutinise the scorecard and note the areas which the Senior Leadership Team are managing to secure improvements into the future. These can be summarised as follows –
1.3.1	Performance on the whole should be maintained and improved and those that are under target should implement the identified mitigation actions to aide improvement during 2021/22.
1.3.2	To hold a workshop with the SLT and Elected Members as soon as possible to confirm relevant indicators for inclusion in the 2021/22 Scorecard.
1.3.3	To revise the 21/22 targets to ensure that they are challenging yet achievable and where targets are effected by the coronavirus pandemic that these are noted and updated throughout the year.
The Committee is asked to accept the mitigation measures outlined above.	

B – What other options did you consider and why did you reject them and/or opt for this option?
n/a

C – Why is this a decision for the Executive?
This matter is delegated to the Executive

CH – Is this decision consistent with policy approved by the full Council?
Yes

D – Is this decision within the budget approved by the Council?
Yes

E – Impact on our Future Generations(if relevant)		
1	How does this decision impact on our long term needs as an Island	<p>The Corporate Scorecard Report gives a snapshot of the KPI performance against the Council Plan’s 3 objectives at the end of each quarter.</p> <p>All 3 objectives, below, consider the long term needs of the Island</p> <ol style="list-style-type: none"> 1. Ensure that the people of Anglesey can thrive and realise their longterm potential 2. Support vulnerable adults and families to keep them safe, healthy and as independent as possible 3. Work in partnership with our communities to ensure that they can cope effectively with change and developments whilst protecting our natural environment <p>The measurement of the KPIs against each objective demonstrates how decisions are making an impact on our current performance.</p>
2	Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority. If so, how:-	<p>Performance of some KPIs could potentially have an impact on future costs however mitigation measures proposed looks to alleviate these pressures.</p>

3	Have we been working collaboratively with other organisations to come to this decision, if so, please advise whom:	Elements of the work monitored within the Scorecard is undertaken in a collaborative manner with other organisations such as Betsi Cadwaladr University Health Board, Welsh Government, Keep Wales Tidy, Careers Wales, Sports Wales, GWE, amongst others.
4	Have Anglesey citizens played a part in drafting this way forward? Please explain how:-	N/A
5	Outline what impact does this decision have on the Equalities agenda and the Welsh language	N/A

DD – Who did you consult?		What did they say?
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	This was considered by the SLT and their comments are reflected in the report
2	Finance / Section 151 (mandatory)	No comment
3	Legal / Monitoring Officer (mandatory)	No comment
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Procurement	
8	Scrutiny	Was considered by Corporate Scrutiny on the 7/6. The Committee Chairman will feedback in this meeting.
9	Local Members	

F - Appendices:
Appendix A - Scorecard Quarter 4

FF - Background papers (please contact the author of the Report for any further information):
<ul style="list-style-type: none"> 2020/21 Scorecard monitoring report - Quarter 3 (as presented to, and accepted by, the Executive Committee in March 2021).

SCORECARD MONITORING REPORT – QUARTER 4 (2020/21)

1. INTRODUCTION

- 1.1. In what has been an unprecedented year for the Council, managing the Covid-19 pandemic, it continued to meet its obligations in terms of duties. One of the Council's duties under the Wales Programme for Improvement is to make arrangements to secure continuous improvement in the exercise of our services. We are required to put in place arrangements which allow us effectively to understand local needs and priorities, and to make the best use of our resources and capacity to meet them and evaluate the impact of our actions.
- 1.2. Our Council Plan for 2017 to 2022 identifies the local needs and priorities and sets out our aims for the period.
- 1.3. This scorecard monitoring report is used as part of this process to monitor the success of our identified Key Performance Indicators (KPIs), a combination of local and nationally set indicators, in delivering the Council's day to day activities and aligned to our well-being objectives.
- 1.4. The report also identifies any mitigating actions identified by the Senior Leadership Team (SLT) to drive and secure improvements. These important business as usual activities have been progressed within the context of the broader coronavirus pandemic. The restrictions and requirements to keep staff and residents safe have influenced the period, some resources and capacity have been redirected, whilst a number of Service areas have faced increased challenges in what is traditionally recognised as a difficult period.
- 1.5. The scorecard (appendix 1) portrays the end of year position and will (together with this report) be considered further by the Corporate Scrutiny Committee and the Executive during June 2021.

2. CONTEXT

- 2.1. The performance monitoring KPIs continue to be aligned to the Council's three strategic wellbeing objectives:
 - Objective 1 - Ensure that the people of Anglesey can thrive and realise their long-term potential
 - Objective 2 - Support vulnerable adults and families to keep them safe, healthy and as independent as possible
 - Objective 3 - Work in partnership with our communities to ensure that they can cope effectively with change and developments whilst protecting our natural environment
- 2.2. It was not possible to report on all indicators due to Covid-19 pandemic as some of our day to day activities had been affected due to the national lockdown and restrictions to the availability of some of our services. Some KPIs which were traditionally collected by the Welsh Government had also been suspended for the same reasons. These have been highlighted in the RAG status column as CV-19 for information.

- 2.3. Targets for this year's Scorecard were based on previous year's performance and on how the coronavirus pandemic had affected the performance of the indicators during the year (i.e. the closure and reduction of some of our services).
- 2.4. Dealing with the Covid-19 crisis has been a significant challenge for the Council - not only in maintaining key front-line services and conducting normal business where possible, but also in ensuring health and safety arrangements are in place to protect the authority's staff whilst providing services to our residents.
- 2.5. During Quarter 4, Wales continued to be in a national lockdown (level 4 alert) for the majority of the period until 15th March when restrictions were eased slightly. The lockdown has had and will continue to have an impact on Council Services into 2021/22 and some of which are discussed below.
- 2.6. Quarter 4 was a particularly challenging period as the Island saw its highest number of positive Covid-19 cases with a total of 1058 cases over the period and an outbreak being confirmed on Holy Island. For much of the period Anglesey had the highest number of cases per 100k population in Wales.
- 2.7. Robust actions were taken by the Council in a timely manner, including establishing an Incident Management Team (IMT), introducing mass community testing, delivering over 1800 PCR tests door to door and re-emphasising regulations and behaviours locally.
- 2.8. As a result of the multi-agency response and intervention, the situation was successfully managed swiftly, avoiding further community spread to other Anglesey communities. Further information on the Council's response to the pandemic can be found here -
<http://democracy.anglesey.gov.uk/ieListDocuments.aspx?CId=153&MId=3898&Ver=4&LLL=0>

3. CORPORATE HEALTH PERFORMANCE

- 3.1. It is encouraging to note that 87% of the indicators monitored are continuing to perform well against targets (Green or Yellow RAG). Some of the highlights are noted below.
- 3.2. At the end of year the Council is GREEN against its staff absence management target with 6.68 days lost to absence per FTE in the year against a target of 9.75 days lost to absence per FTE. This is a marked improvement on any financial year since the monitoring of the Corporate Scorecard and is usually at the level that would be seen at the end of Q3. This result is perhaps only one of the few improvements that can be seen because of the Covid-19 pandemic as less contact with others has resulted in a short term sickness level of only 1.94 days lost to absence per FTE throughout the year.
- 3.3. All indicators related under the digital service shift subheading have seen performances that have surpassed previous annual results during the pandemic. There was a particular big increase in the number of web payments in Q4 mostly

due to the new Green Waste Collection charge. The number of reports and applications via the website also significantly increased due to the same reason.

- 3.4. The Coronavirus pandemic has had a significant impact on the normal delivery of services by the Council in 2020/21 and, as such, the financial performance does not reflect what would happen in a normal year. The underspend of £4.197m is welcomed and strengthens the Council's financial position moving forward, but would have not been achieved without the additional funding that has been provided by the Welsh Government. However, the demand for future services is not yet known and while the direction of the global pandemic is looking favourable it is going to be a challenge to respond to the demands following the pandemic. There is likely to be an increase in demand for a number of Council services in 2021/22 as the lockdown eases and normality returns and it will not be surprising if Services find themselves overspending budgets during 2021/22 and this will be funded from the Council's General Balances.
- 3.5. Further work is required to model the impact and a revised Medium Term Financial Plan will be submitted to the Executive in September 2021, prior to the commencement of the 2022/23 budget process.
- 3.6. The initial capital budget for 2020/21, approved by the Council in March 2020 was £37.305m and with the addition of slippage and further grant funding during the year, the final capital budget for 2020/21 increased to £58.425m. The actual expenditure at the end of the financial year was £33.129m. The Executive will be requested to transfer £11.898m of projects forward into the 2021/22 capital programme and this will bring the 2021/22 capital programme to £48.053m.
- 3.7. Further information on financial management can be seen in the 'Revenue Budget Monitoring Report for Q4' and the 'Capital Budget Monitoring report for Q4' that will be discussed in The Executive meeting on the 21st June.

4. PERFORMANCE MANAGEMENT

- 4.1. A number of the KPIs monitored through the Scorecard were affected by the Covid-19 pandemic. At the end of the year, 13 indicators (28% of the indicators) for which the collection of the data have either been cancelled by Welsh Government or are currently not being collected due to reasons beyond our control.
- 4.2. The reasons for those which have been effected include the KPIs associated with:
 - Learning Service Indicators (items 1-7) - Schools were closed until September and exams were cancelled. Libraries have also been closed
 - Housing (items 18, 34) - Homelessness indicators from the Welsh Government have been suspended. A further delay impacts the new software to measure tenants' satisfaction, because of the pandemic.
 - Regulation & Economic Development (items 8, 11-12) - Leisure Centres had been closed and only reopened in a phased approach over the summer. This resulted in significantly lower visits and made it impossible to set any meaningful targets. The National Exercise Referral Scheme (NERS) was also suspended because of the coronavirus pandemic.

- Adult Services (item 19) – The Delayed Transfer of Care (DToC) indicator was suspended due to the essential work provided by the NHS during the coronavirus pandemic.

4.3. At the end of a challenging year for all, it is encouraging to note that for the remaining indicators reported at the end of the year (33 indicators), the majority (70%) of which performed above target or within 5% tolerance of their targets. These achievements should be celebrated in the drafting of the Annual Performance Report which will be scrutinised later in the year.

4.4. The Adult Services indicator (items 19-24) results during a time of very high pressure on the service due to the Covid-19 pandemic is extremely pleasing to see. Every indicator monitored during the year have hit their targets with 80% (4 of the 5) improving on or maintaining the performance seen in 2019/20.

4.5. The Housing Service indicators (items 13-18 and 31-36) that are available to analyse also demonstrate strong performance against targets during a difficult year. 78% of the indicators (7 of the 9) are above targets for the year whilst the remaining 2 have been affected by the Covid-19 pandemic and are discussed below.

4.6. Children & Family Services indicators (items 25-30) have also performed well during the year where 83% of the indicators (5 of the 6) are either above or within 5% of the targets.

4.7. We do note however that ten indicators underperformed against their annual targets and are highlighted as being Red or Amber in the Scorecard.

4.8. Performance for **Objective 1** has been good with only two underperforming indicators identified -

4.8.1. Indicator 3 – The percentage of Year 11 leavers not in Education, Training or Employment (NEET) – is RED with a performance of 4.2% against a target of 3%.

This indicator was published by Careers Wales after taking a snapshot in November 2020 of those that are NEET and were year 11 leavers in May 2020. The performance has resulted in the Council being placed in the bottom quartile for this indicator for the year. Whilst the Covid-19 pandemic has undoubtedly made an impact with the performance of this indicator, where officers were unable to make house visits to the young people, other factors were also evident.

Youth officers work closely with the young people who are NEETs once their names are received from Careers Wales. Unfortunately this year due to circumstances beyond our control, we were not made aware of many of the individuals until November when the snapshot was taken. This has been formally raised with Careers Wales.

Looking forward, the Youth Service have agreed with Careers Wales on a new procedure to follow for 2021. A Year 11 panel with members representing the Schools, TRAC, Careers Wales, Grŵp Llandrillo Menai, Welfare Officers,

Youth Justice and others has also been established to help tackle the issue. Other systems already in place will also be used to help improve this performance going forward.

- 4.8.2. Indicator 10 – The percentage of high risk businesses that were subject to planned inspections that were inspected to ensure compliance with Food Hygiene Legislation – is RED with a performance of 43% against a target of 80% which is an improvement on the 13% undertaken up to the end of Q3.

This work has been affected by the Covid-19 pandemic, where only 35 of the 159 planned inspections were able to take place since April 2020. This is due to the Environmental Health Officers (EHO) focusing their attention on infection control and Covid-19 related work during the pandemic. All of the cases flagged to the EHO by the Track, Trace and Protect (TTP) team are investigated, reducing their capacity to undertake food hygiene inspections almost completely.

Whilst we have retained a consultant EHO to assist with food safety, work has been hampered by business closures and lockdowns. Any resources available have been channelled to responding to the Food Standards Agencies prioritisation guidance, i.e. A and high risk B rated premises, investigating complaints and providing guidance to new businesses. Additionally a reduction in standards / non-conformance at those premises that have been inspected means that they take much longer to resolve.

- 4.9. Performance against the indicators for **Objective 2** also demonstrated good performance where three indicators of the 16 monitored (19%) underperformed against their annual targets.

- 4.9.1. Indicator 27 – The percentage of referrals of children that are re-referrals within 12 months – is RED with a performance of 32% against a target of 10%. This is an improvement on the 35% seen at the end of Q3, however it has underperformed compared to the 12.75% recorded at the end of 2019/20.

Having reviewed the case files of the children that have had a re-assessment during the year, it was found that they were all appropriately re-referred into the service. All were re-referred due to new reasons and situations arising that could not have been foreseen or prevented

- 4.9.2. Indicator 35 – The average number of calendar days to let lettable units of accommodation (excluding DTL's) - is RED on the scorecard with 45.6 days against a target of 26 days. This is an improvement on the 62.1 days seen at the end of Q3.

Due to the pandemic situation it has not been possible to let our Council Housing Stock at the same level as we would normally have followed, mainly due to the requirement to comply with coronavirus legislation and social distancing protocols.

More lettings have been completed, as is shown in the performance improvement, however the lockdown had an impact on any further improvement.

- 4.9.3. Indicator 36 - Landlord Services: Percentage of rent lost due to properties being empty - which is RED with 1.98% lost against a target of 1.50%, which is a slight improvement on the 2.09% seen at the end of Q3.

This indicator is directly linked with the indicator discussed above. The delay in letting lettable units of accommodation impacts on rent resulting in higher lost income from rent.

- 4.9.4. Objective 3 indicators present a mixed picture in terms of performance, due to the impact of the pandemic. Five indicators of the 10 (50%) monitored for the objective have underperformed against their annual targets.

- 4.9.5. Indicator 38 – Percentage of waste reused, recycled or composted – is RED with a performance of 62.96%.

This indicator remains on course to hit its long term target of 70% of waste reused, recycled or composted by 2025 as set by the Welsh Government but the Covid-19 pandemic has had an impact on the performance of this indicator due to the closure of the Household Waste Recycling Centres (HWRCs) at the beginning of the year.

An online/phone booking system was introduced when the HWRCs were allowed to reopen but the demand for bookings remained low with several hundred available slots unfilled per month. This reduction in the period of opening and the lower demand has resulted in less tonnages of recyclable materials being received in our HWRCs which in turn has had an impact on our performance.

In addition to the above, the street sweepings treatment contractor has experienced problems with processing certain recyclable elements of the street sweepings it receives from the Council during the Covid-19 pandemic. This means there has been a delay in processing/counting recyclable tonnages which would normally be added to the Council's overall total (this has had an impact on the 3rd and 4th quarters of 2020/21).

Officers have agreed an action plan with the street sweepings treatment contractor to ensure that material is processed without delay and have also set-up a contingency treatment solution. Officers are also in discussions with Natural Resources Wales to make sure all claims for recycling tonnages are completed as per guidance.

- 4.9.6. Indicator 41 – Percentage of all planning applications determined in time – is RED with 79% against a target of 90%. This is down on the 90% seen at the end of 2019/20.

This indicator is another that has been impacted by the Covid-19 pandemic where site inspections and publicity requirements had to be suspended. Restrictions on site visits throughout the year for both officers and the Planning Committee have made it difficult for the Planning Function to perform as well as in the past. Various other factors have also impacted on this outcome including a backlog of historic applications, a vacant post within the Function's structure, and limited capacity in relation to the number of new applications and land searches.

Working practices have already been adapted, and will be kept under review, in reaction to the increase in demands. Opportunities to strengthen the Planning Function's capacity, through delivering the Planning Improvement Plan, will be progressed in the very near future.

- 4.9.7. Indicator 43 – Percentage of planning appeals dismissed – is RED with a performance of 58% against a target of 65%. This is an improvement on the 55% seen at the end of Q3, however it is down on the 78% seen at the end of 2019/20.

This indicator deals with very small numbers and at the end of this quarter the performance reflects 7 of the 12 appeals being upheld. This indicator is dependent on the type and nature of the applications received and it is inevitable that some planning appeals will be successful. Some of the dismissed appeals were for replacement dwelling applications which have already been identified as a concern in terms of interpretation by officers.

A discussion with the Joint Planning Policy Section has been undertaken during the year to ensure consistency in decisions and/or officers' interpretations of applications in order to reduce successful planning appeals.

- 4.9.8. Indicator 43 - Percentage of planning enforcement cases investigated within 84 days – is AMBER with a performance of 74% against a target of 80%. This performance is consistent with the 74% achieved at the end of 2019/20.

The pandemic had continued to affect the performance of this indicator with the usual site inspections and meetings being completed differently and virtually when possible. Good progress was made during the quarter as 75% of cases (87 of the 116 cases) were investigated despite receiving 45% of the total number of enforcement complaints in the final quarter of the year (116 Cases of the 256 received throughout the year).

- 4.9.9. Indicator 44 – Percentage of A roads in poor condition - which is Amber with a result of 4.6% against a target of 3%. This is a decrease in performance on the 4% reported at the end of 2019/20.

The underperformance of this indicator is mainly due to the funding available to keep the road conditions in a good state of repair. However, the SCANNER survey which is normally undertaken in the autumn was not completed until the winter this year. This was due to the contractor being based in England and not being able to complete the work any sooner because of Covid-19 restrictions in place at the time. The lateness of this work being undertaken is

likely to have had a negative impact on the performance of this indicator with the colder weather conditions impacting.

The lack of traffic on our roads due to the Covid-19 restrictions however, has likely resulted in less wear and tear on the road network throughout the year than would have been expected in a normal year. If the usual traffic was on the road network then it is likely that this would have resulted in having a worse result than what has been reported.

The Authority had also not invested in the condition of the A5025 from Valley to Amlwch due to proposals for investments for Wylfa Newydd. This under-investment is reflected in condition survey results for the A roads.

Efforts will be made during 2021/22 to improve the condition of the A roads dependent on the funding available and the SCANNER road condition survey results.

4.10. Our year on year performance for all comparable indicators (33 in total) demonstrates that 19 (58%) have declined during the year, 9 (27%) have improved and 5 (15%) have maintained on their performance levels.

4.11. This result does indicate that the Covid-19 pandemic has had a great impact on our performance levels, however the fact that 78% of the indicators were above or within 5% of their targets does provide confidence that performance on the whole was positive for the year under extremely difficult circumstances.

4.12. It will not be possible this year to estimate how our performance compares with 2019/20 national performance due to the suspension of the PAM benchmarking at the start of the year. There has however been an agreement that Local Authorities will submit their performance indicators for both 2019/20 and 2020/21 to Data Cymru in the coming weeks. Data should then be made available to analyse later in the year so that we can have a better understanding on how much of an impact the Covid-19 pandemic has had on our services when compare to others. This analysis will be shared within the Annual Performance Report which is to be made available for scrutiny during the autumn.

4.13. Overall, this year has seen the most difficult period in the life of this Council. Starting off the year in great uncertainty amongst a worldwide pandemic it is remarkable how well the performance has been on the whole. Council staff have worked tirelessly throughout the year with many staff undertaking roles that didn't exist before the pandemic. Many others undertook their duties whilst being away from colleagues and having to work in new and often challenging ways. The efforts of staff to provide the services to our residents should be celebrated as without their efforts and flexibility, the Council would not be in the positive position it finds itself today.

5. RECOMMENDATIONS

5.1. The Committee is requested to scrutinise the scorecard and note the areas which the Senior Leadership Team are managing to secure improvements into the future,

which this year was in addition to managing a major emergency in the Covid-19 pandemic. These can be summarised as follows –

- 5.1.1. Performance on the whole should be maintained and improved and those that are under target should implement the identified mitigation actions to aide improvement during 2021/22.
 - 5.1.2. To hold a workshop with the SLT and Elected Members as soon as possible to confirm relevant indicators for inclusion in the 2021/22 Scorecard.
 - 5.1.3. To revise the 21/22 targets to ensure that they are challenging yet achievable and where targets are effected by the coronavirus pandemic that these are noted and updated throughout the year.
- 5.2. The committee is asked to accept the mitigation measures outlined above.

Appendix A - Cerdyn Sgorio Corfforaethol - Corporate Scorecard Ch-Q4 2020/21

Rheoli Perfformiad / Performance Management	CAG / RAG	Tuedd / Trend	Canlyniad / Actual	Targed / Target	Tuedd B / F / Yr on Yr Trend	Canlyniad 19/20 Result	Canlyniad 18/19 Result
Objective 1 - Ensure that the people of Anglesey can thrive and realise their long-term potential							
1) Percentage of pupil attendance in primary schools (tymhorol)	CV-19	-	-	94.60%	-	94.90%	94.60%
2) Percentage of pupil attendance in secondary schools (termly)	CV-19	-	-	94.40%	-	93.90%	94.40%
3) Percentage of Year 11 leavers not in Education, Training or Employment [NEET] (annual) (Q4)	Coch / Red	-	4.2%	3%	↓	2%	1.10%
4) Average Capped 9 score for pupils in year 11 (annual) (Q3)	CV-19	-	-	349	-	345.4	349.1
5) Percentage of pupils assessed in Welsh at the end of the Foundation Phase (annual) (Q4)	CV-19	-	-	-	-	87.50%	88.30%
6) Percentage of year 11 pupils studying Welsh [first language] (annual) (Ch4)	CV-19	-	-	-	-	65.01%	65%
7) Percentage of Quality Indicators (with targets) achieved by the library service (annual) (Q3)	CV-19	-	-	75%	-	75%	82%
8) Number of visits to leisure centres	CV-19	-	28k	-	-	530k	553k
9) Percentage of food establishments that meet food hygiene standards	Gwyrdd / Green	→	98%	95%	→	98%	98%
10) Percentage of high risk businesses that were subject to planned inspections that were inspected to ensure compliance with Food Hygiene Legislation [Local Indicator]	Coch / Red	↑	43%	90%	↓	92%	-
11) Percentage of NERS clients who completed the exercise programme	CV-19	-	-	50%	-	75%	70%
12) Percentage of NERS clients whose health had improved on completion of the exercise programme	CV-19	-	-	80%	-	84%	83%
13) Number of empty private properties brought back into use	Gwyrdd / Green	↑	94	75	↓	104	78
14) Number of new homes created as a result of bringing empty properties back into use	Gwyrdd / Green	↑	9	4	↑	7	9
15) Number of additional affordable housing units delivered per 10,000 households (annual) (Q4)	CV-19	-	-	53	-	124	53
16) Landlord Services: Percentage of homes that meet the Welsh Housing Quality Standard (WHQS)	Gwyrdd / Green	→	100%	100%	→	100%	100%
17) Landlord Services: Average number of days to complete repairs	Gwyrdd / Green	↑	8.1	12	↑	16.44	13.63
18) Percentage of tenants satisfied with responsive repairs (annual) (Q4) [Local Indicator]	CV-19	-	-	-	-	-	-
Objective 2 - Support vulnerable adults and families to keep them safe, healthy and as independent as possible							
19) Rate of people kept in hospital while waiting for social care per 1,000 population aged 75+	CV-19	-	-	3	-	6.88	7.78
20) The percentage of adult protection enquiries completed within statutory timescales	Gwyrdd / Green	↓	92.31%	90%	↑	91.30%	90.91%
21) The percentage of adults who completed a period of reablement and have a reduced package of care and support 6 months later	Gwyrdd / Green	→	50%	35%	→	50%	30.87%
22) The percentage of adults who completed a period of reablement and have no package of care and support 6 months later	Gwyrdd / Green	↑	60.36%	62%	↓	63.08%	62.84%
23) The rate of older people (aged 65 or over) whom the authority supports in care homes per 1,000 population aged 65 or over at 31 March [Local Indicator]	Gwyrdd / Green	↑	15.36	19	↑	17.57	17.35
24) The percentage of carers of adults who requested an assessment or review that had an assessment or review in their own right during the year	Gwyrdd / Green	↑	98.20%	93%	↑	98.00%	93.30%
25) Percentage of child assessments completed in time	Melyn / Yellow	↑	86.87%	90%	↓	89.62%	86.17%
26) Percentage of children in care who had to move 3 or more times	Melyn / Yellow	↓	12.34%	10.00%	↓	8.39%	9.52%
27) The percentage of referrals of children that are re-referrals within 12 months [Local Indicator]	Coch / Red	↓	32.00%	10%	↓	12.75%	16.96%
28) The average length of time for all children who were on the CPR during the year, and who were de-registered during the year (days)	Gwyrdd / Green	↑	258	270	↓	224	241
29) The percentage of referrals during the year on which a decision was made within 1 working day	Gwyrdd / Green	↑	99.56%	95%	↑	98.88%	98%
30) The percentage of statutory visits to looked after children due in the year that took place in accordance with regulations	Melyn / Yellow	→	87.74%	90%	↑	86.30%	86.17%
31) Percentage of households successfully prevented from becoming homeless	Gwyrdd / Green	-	74.74%	70%	↓	74.91%	55.10%
32) Percentage of households (with children) successfully prevented from becoming homeless	Gwyrdd / Green	-	75.47%	70%	↓	77.70%	
33) Average number of calendar days taken to deliver a Disabled Facilities Grant	Gwyrdd / Green	↓	169	170	↓	159.58	161.9
34) Decision Made on Homeless Cases within 56 days (annual) (Q4)	CV-19	-	-	-	-	-	-
35) The average number of calendar days to let lettable units of accommodation (excluding DTLs)	Coch / Red	↑	45.6	26	↓	21.9	-
36) Landlord Services: Percentage of rent lost due to properties being empty	Coch / Red	↑	1.98%	1.50%	↓	1.42%	1.30%
Objective 3 - Work in partnership with our communities to ensure that they can cope effectively with change and developments whilst protecting our natural environment							
37) Percentage of streets that are clean	Melyn / Yellow	-	92.00%	95%	↓	93.79%	95.60%
38) Percentage of waste reused, recycled or composted	Coch / Red	↑	62.96%	70%	↑	67.26%	69.86%
39) Average number of working days taken to clear fly-tipping incidents	Gwyrdd / Green	→	0.95	1	↑	0.96	0.2
40) Kilograms of residual waste generated per person	Gwyrdd / Green	↓	214kg	240kg	↓	206.17kg	240kg
41) Percentage of all planning applications determined in time	Coch / Red	→	79%	90%	↓	90%	80%
42) Percentage of planning appeals dismissed	Coch / Red	↑	58%	65%	↓	78%	74%
43) Percentage of planning enforcement cases investigated within 84 days	Ambr / Amber	↑	74%	80%	→	74%	-
44) Percentage of A roads in poor condition (annual) (Q4)	Ambr / Amber	-	4.60%	3.0%	↓	4%	2.90%
45) Percentage of B roads in poor condition (annual) (Q4)	Gwyrdd / Green	-	3.80%	4.0%	→	3.80%	3.80%
46) Percentage of C roads in poor condition (annual) (Q4)	Gwyrdd / Green	-	8.50%	8.7%	↓	8.20%	8.70%

Red - more than 10% below target and/or needing significant intervention Amber - between 5% & 10% below target and/or requiring some intervention
 Yellow - within 5% of target Green - on or above target Trend arrows represent quarter on quarter performance All above indicators are reported Nationally unless stated otherwise

Appendix A - Cerdyn Sgorio Corfforaethol - Corporate Scorecard Ch-Q4 2020/21

Gofal Cwsmer / Customer Service	CAG / RAG	Tuedd / Trend	Canlyniad / Actual	Targed / Target	Canlyniad 19/20 Result	Canlyniad 18/19 Result
Siarter Gofal Cwsmer / Customer Service Charter						
01) No of Complaints received (excluding Social Services)	Gwyrdd / Green	↑	43	67	67	76
02) No of Stage 2 Complaints received for Social Services		↑	6	-	-	8
03) Total number of complaints upheld / partially upheld		↓	8	-	-	27
04a) Total % of written responses to complaints within 20 days (Corporate)	Gwyrdd / Green	↓	88%	80%	94%	93%
04b) Total % of written responses to complaints within 15 days (Social Services)	Melyn / Yellow	↓	75%	80%	-	57%
05) Number of Stage 1 Complaints for Social Services		↓	24	-	-	44
06) Number of concerns (excluding Social Services)		↓	104	-	136	62
07) Number of Compliments		↑	662	-	618	513
08) % of FOI requests responded to within timescale	Melyn / Yellow	↓	79.4%	80%	82%	81%
09) Number of FOI requests received		↑	736	-	903	1052
Newid Cyfrwng Digidol / Digital Service Shift						
10) No of Registered Users on AppMôn / Website	-	↑	33.5k	-	15k	8.2k
11) No of reports received by AppMôn / Website	-	↑	58k	-	10.8k	4.7k
12) No of web payments	-	↑	18.5k	-	13k	11k
13) No of telephone payments	-	↑	7k	-	6.5k	5k
14) No of 'followers' of IOACC Social Media	-	↑	42k	29.5k	33k	29.5k
15) No of visitors to the Council Website	-	↑	1.03M	-	783k	-

Rheoli Pobl / People Management	CAG / RAG	Tuedd / Trend	Canlyniad / Actual	Targed / Target	Canlyniad 19/20 Result	Canlyniad 18/19 Result
01) Number of staff authority wide, including teachers and school based staff (FTE)	-	-	2180	-	2181	2243
02) Number of staff authority wide, excluding teachers and school based staff(FTE)	-	-	1214	-	1230	1252
03a) Sickness absence - average working days/shifts lost	Gwyrdd / Green	↑	6.68	9.75	9.4	10.34
03b) Short Term sickness - average working days/shifts lost per FTE	-	-	1.94	-	4.2	4.68
03c) Long Term sickness - average working days/shifts lost per FTE	-	-	4.74	-	5.2	5.66
04a) Primary Schools - Sickness absence - average working days/shifts lost	Gwyrdd / Green	↓	4.23	9.5	7.98	12.21
04b) Primary Schools - Short Term sickness - average working days/shifts lost per FTE	-	-	1.45	-	4.17	4.97
04c) Primary Schools - Long Term sickness - average working days/shifts lost per FTE	-	-	2.78	-	3.81	7.24
05a) Secondary Schools - Sickness absence - average working days/shifts lost	Gwyrdd / Green	↓	4.34	9.5	9.61	9.57
05b) Secondary Schools - Short Term sickness - average working days/shifts lost per FTE	-	-	1.37	-	4.58	5.26
05c) Secondary Schools - Long Term sickness - average working days/shifts lost per FTE	-	-	2.97	-	5.03	4.31
06) Local Authority employees leaving (%) (Turnover) (Annual) (Q4)	-	↓	6%	-	9%	11%
07) % of PDR's completed within timeframe (Annual) (Q4)	-	-	-	80%	80%	86%

Rheolaeth Ariannol / Financial Management	CAG / RAG	Tuedd / Trend	Cyllideb / Budget	Canlyniad / Actual	Amrywiad / Variance (%)	Rhagolygon o'r Gwariant / Forecasted Actual	Amrywiad a Ragwelir / Forecasted Variance (%)
02) End of year outturn (Revenue)	Gwyrdd / Green		£142,146,320	£137,789,926	-3.06%	-	-
03) End of year outturn (Capital)		↓	£39,393,000	£20,507,000	-47.94%	-	-
04) Achievement against efficiencies	Coch / Red	⇒	£307,000	£244,000	-20.52%	-	-
05) Income v Targets (excluding grants)	Coch / Red	↑	-£12,912,395	-£10,282,383	-20.37%	-	-
06) Amount borrowed		⇒	£4,836,000	£0	-100.00%	-	-
07) Cost of borrowing	Gwyrdd / Green	↑	£4,226,060	£4,163,572	-1.48%	-	-
08) % invoices paid within 30 days	Melyn / Yellow	↑	-	83.57%	-	-	-
09) % of Council Tax collected (for last 3 years)	Melyn / Yellow	⇒	-	98.48%	-	-	-
10) % of Business Rates collected (for last 3 years)	Gwyrdd / Green	⇒	-	99.34%	-	-	-
11) % of Sundry Debtors collected (for last 3 years)	-	-	-	-	-	-	-
12) % Housing Rent collected (for the last 3 years)	Melyn / Yellow	↑	-	100.26%	-	-	-
13) % Housing Rent collected excl benefit payments (for the last 3 years)	-	↑	-	100.45%	-	-	-

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	EXECUTIVE COMMITTEE
Date:	21 JUNE 2021
Subject:	REVENUE BUDGET MONITORING, QUARTER 4 2020/21
Portfolio Holder(s):	COUNCILLOR ROBIN WYN WILLIAMS
Head of Service / Director:	MARC JONES
Report Author:	BETHAN HUGHES OWEN
Tel:	01248 752663
E-mail:	BethanOwen2@ynysmon.gov.uk
Local Members:	n/a
A –Recommendation/s and reason/s	
<ol style="list-style-type: none"> 1. On 10 March 2020, the Council set a net budget for 2020/21 with net service expenditure of £142.146m to be funded from Council Tax income, NDR and general grants. This includes a total for general and other contingencies amounting to £1.115m. The budget for the Council Tax Premium was reduced by £0.051m to £1.393m. 2. The budget for 2020/21 included required savings of £0.307m. These have been incorporated into the individual service budgets and achievement or non-achievement of these is reflected in the net (under)/overspends shown. The savings target for 2020/21 was significantly less than prior years due to an increase of 3.8% in funding from Welsh Government. This was a welcome increase following several years of reduced funding, which led to significant savings targets each year of over £2m. The provisional settlement for 2021/22 again shows an increase of 3.4% in Welsh Government funding. 3. The Welsh Government have provided £661m to date to meet the additional costs incurred by Councils in dealing with the pandemic, which has covered the cost of purchasing PPE, supporting the Adult Care Sector, providing additional services for the homeless, helping with the costs of transferring to home working, funding the cost of weekly payments to parents of children who would normally receive free school meals and covering the loss of income incurred by Councils as a result of the closure of services. To date, the Council has claimed £6.104m in additional funding, of which £4.917m has been received. The net expenditure to date and the projected net expenditure to the yearend take account of this additional funding. 4. In addition, the Welsh Government provided further unhypothecated funding to cover the potential loss of Council Tax, increased costs of the Council Tax Reduction scheme, digital transformation and to meet the costs of planned savings which could not be implemented due to the pandemic. In total, the Council received an additional £2.16m. 5. The overall financial position for 2020/21, including Corporate Finance and the Council Tax fund, is an underspend of £4.204m. This is 2.96% of the Council's net budget for 2020/21. 6. It is recommended that:- <ol style="list-style-type: none"> (i) To note the position set out in Appendices A and B in respect of the Authority's financial performance to date and expected outturn for 2020/21; (ii) To note the summary of Contingency budgets for 2020/21 detailed in Appendix C; (iii) To note the position of the invest to save programmes in Appendix CH; (iv) To note the position of the efficiency savings for 2020/21 in Appendix D; (v) To note the monitoring of agency and consultancy costs for 2020/21 in Appendices DD, E and F. 	

B – What other options did you consider and why did you reject them and/or opt for this option?

Not applicable

C – Why is this a decision for the Executive?

This matter is delegated to the Executive.

Ch – Is this decision consistent with policy approved by the full Council?

Yes

D – Is this decision within the budget approved by the Council?

Yes

Dd – Assessing the potential impact (if relevant):

1	How does this decision impact on our long term needs as an Island?	The results of the 2020/21 final outturn position will impact on the Council's financial standing. The level of resources available will be considered when making decisions which will impact on the long term needs of the Island e.g. Medium Term Financial Strategy and the Annual Revenue Budget.
2	Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?	Not applicable
3	Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.	Not applicable
4	Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.	The citizens of Anglesey were consulted as part of the 2020/21 budget setting process and will be consulted on future budgets.
5	Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.	Not applicable
6	If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.	Not applicable
7	Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language.	Not applicable

E – Who did you consult?		What did they say?
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	The report has been considered by the SLT and the comments made incorporated into the report.
2	Finance / Section 151 (mandatory)	n/a – this is the Section 151 Officer's report.
3	Legal / Monitoring Officer (mandatory)	The Monitoring Officer is a member of the SLT and any comments made were considered by the SLT.
4	Human Resources (HR)	N/A
5	Property	N/A
6	Information Communication Technology (ICT)	N/A
7	Procurement	N/A
8	Scrutiny	The report has been considered by the Finance Scrutiny Panel and reported on to the Corporate Scrutiny Committee.
9	Local Members	N/A

F - Appendices:

- Appendix A – Provisional Revenue Outturn Report for 2020/21
- Appendix B - Table of Provisional Outturn 2020/21
- Appendix C - Summary of Contingency Budgets position for 2020/21
- Appendix CH - Review of the Invest-to-Save projects 2020/21
- Appendix D - Review of Efficiency Savings for 2020/21
- Appendix DD - Information regarding monitoring of Agency Staff 2020/21
- Appendix E - Information regarding monitoring of Consultants
- Appendix F - Detailed information regarding the expenditure on Consultants

Ff - Background papers (please contact the author of the Report for any further information):

2020/21 Revenue Budget (as recommended by this Committee on 2 March 2020 and adopted by the County Council on 10 March 2020).

REVENUE BUDGET MONITORING – OUTTURN 2020/21

1. General Balance

The Council Fund held £8.760m of earmarked reserves and school reserves amounting to £0.197m at the start of the financial year. The outturn for 2019/20 resulted in a general balance at the start of the current financial year of £7.060m.

The Executive have approved the 15 June transfer from General Balances, however, following a review of the earmarked reserves, as part of the closure of accounts process, 4 items have been transferred back to the general reserves. These will be taken to the Executive for approval along with the Statement of Accounts in July 2021. The current position of General balances is as follows:-

Executive Meeting	Amount £m	Purpose
Draft opening balance	-7.060	Draft audited general reserve at 31 March 2020.
15 June 2020	0.085	To top up the earmarked reserve of £100k to £185k to fully fund the painting of Beaumaris Pier.
Pending approval	-0.344	Insurance Catastrophe surplus.
Pending approval	-0.022	Legal fees in relation to planning.
Pending approval	-0.072	Unused grant in respect of school meals.
Pending approval	-0.008	Unused Coastal Path maintenance grant.
Revised Council Fund General Balance	-7.421	As mentioned above, this may change following any post-audit adjustments.

At outturn, there is an underspend of £4.204m for 2020/21 on controllable and non-controllable budgets, which has increased the Council General Reserve to £11.625m. This figure is unaudited and may change through post audit adjustments. The net revenue budget for 2020/21 was set at £142.146m and this level of general balance equates to 8.18% of the 2020/21 net revenue budget. The target figure is 5% (£7.1m) and this figure is above the target figure.

2. Financial Performance by Service

2.1 The details of the financial performance by service is set out in Appendix B. An underspend of £4.106m on services is the unaudited position as at 31 March 2021. Corporate Finance is underspent on controllable items by £284k (Contingencies, Capital Financing and Council Tax), meaning that controllable budgets combined are underspent by £4.389m. Non-controllable budgets are overspent by £185k (Council Tax and Capital Financing), bringing the overall underspend to £4.204m.

2.2 Table 1 below summarises the significant variances (circa £100k or higher):-

Table 1

Service	(Under) /Overspend £'000
Learning	(1,338)
Culture	(172)
Adult Services	(178)
Children's Services	(718)
Property	(100)
Waste	(423)
Economic and Community (including Leisure and Destination)	(132)
Planning and Public Protection	(224)
Human Resources	(196)
Transformation	(187)
Resources	(166)
General Contingencies	(270)
Unbudgeted uncontrollable costs - insurance, capital pension costs and bad debt	185
Other (total of variances less than £100k)	(285)
Total Variance over/(under)spend	(4,204)

3. Explanation of Significant Variances

3.1 Lifelong Learning

3.1.1 Delegated Schools Budget

Once the Council sets the budget for schools, responsibility for the budget is delegated to the schools and annual under or overspends are held in individual school reserves. As the majority of schools were closed for all but one week of the summer term, schools will have incurred less costs than normal e.g. supplies and services, supply teachers and exam fees. The balances of the schools reserves now stands at £4.015m compared to £197k at 31st March 2020. However, grants were received by schools in March from the Welsh Government which covered expenses already made, which means that their core budget was not spent. In addition, some grant funding was received on condition that it is spent in 2021/22. With the challenges ahead following the Covid pandemic, schools will be using their balances in 2021/22 and it is anticipated that school balances will fall significantly by the end of the 2021/22 financial year.

Central Education

3.1.2 This service was underspent by £1.338m (28.47%) at outturn. Many of the budgets within Central Education are demand-led, therefore, with the closure of schools due to the Coronavirus Pandemic, there was reduced demand as highlighted below in 3.1.3.

3.1.3 There are a number of over and underspends across the Service. The most significant of which are listed below:-

- The provision of school meals budget was underspent by £209k due to no demand for school meals due to the closure of schools for the first four months of the financial year, the subsequent firebreak lockdown and the current lockdown. The Council subsidises school meals, therefore, reduced demand leads to reduced expenditure against the school meals budget.
- The out-of-county placements budget has seen a reduction in demand since the beginning 2019/20, with twelve children leaving out-of-county placements due to turning 16+ or returning to placements on Anglesey. Only five new placements took place in 2020/21, resulting in the underspend here being £752k.
- The early years provision also had an underspend of £213k, this was in part due to the closure of some of the providers during the pandemic, which meant no grants have been distributed.
- The school transport budgets were underspent at year end to the sum of £121k. Payments did continue to providers during the lockdown periods to ensure the continued viability of service providers, but these were at a lower rate than the normal rate payable when the service is provided.
- The primary exceptions budgets also saw an underspend at outturn of £136k. This was made up of repairs and maintenance budgets and budgets associated with school transport which was not required.
- There are some budgets within the service which has overall underspends and some with overspends. The more noticeable are the joint Môn and Gwynedd Additional Learning Needs Service which was overspent by £31k as well as Clwb Gofal £51k, where income has historically not achieved its target. Further Education was also overspent by £24k, this was related to historic pension costs.

3.1.4 Culture

3.1.4.1 This service was £172k (14.84%) underspent at outturn. The Oriel was overspent by £8k. With the Oriel having been closed for large parts of the financial year due to the national lockdowns, opportunities for the shop and exhibitions have been limited, although the majority of the lost income was recovered via the Welsh Government funding. Libraries were underspent by £171k, mainly due to vacant posts and savings on relief staff and general supplies and services whilst the libraries were closed due to Covid-19. The Archives Section also concluded the financial year with an underspend of £12k, again this was in relation to a vacant post.

3.2 Adults Social Care

3.2.1 This service was £178k (0.86%) underspent at outturn.

3.2.2 The elements within the outturn variance are as follows:-

- Services for the Elderly: Overspend of £531k for the year. There are various elements that create the overspend, there are vacant posts in Assessment and Care Management and a post which is being funded through the Adult Transformation Fund, which creates an underspend of £130k. Residential care was overspent by £118k after taking into consideration the Social Care Workforce Grant and additional income regarding deferred charges. This is a demand led budget. This is also true for the Nursing care budget which was overspent by £84k. Homecare sees an overspend of £494k as a result of an increase in demand and costs regarding voids in association with Hafan Cefni £70k.

- Physical Disabilities (PD): Overspend of £75k – the largest underspend relates to Assessment and Care Management £66k which was due to a vacant post and grant funding for other posts. Equipment and adaptations was also underspent by £16k as a result of less aids and adaptations work being carried out due to the pandemic. Home Support overspent by £134k due to an increase in demand. Residential Care also overspent to the amount of £41k after applying the Social Care Workforce Grant of £132k.
- Learning Disabilities (LD): The service was overspent by £313k – Residential Care has overspent by £216k, even after applying the Social Care Workforce Grant. The overspend was as a result of extra demand for high cost placements for individuals with complex care needs. This is a demand led service and predominantly commissions high cost low volume placements to meet the needs of service users. Day Care was underspent by £151k as a result of additional ICF funding and a reduction in demand due to Covid19 restrictions and a decrease in contract costs. Supported and other accommodation was overspent by £455k, even after allocating £129k from the Social Care Workforce Grant. Savings of £300k were expected in this area due to a tendering exercise, however, this was not implemented due to Covid-19 and has been put on hold. Home Care was underspent to the amount of £146k as more individuals took-up direct payments and organised their own home care and £103k of the costs were covered by the Welsh Government Hardship Grant.
- Mental Health (MH): The service was underspent by £197k – Residential Care was underspent by £13k, following receipt of the Social Care Workforce Grant. This is a demand led service which, again, is predominantly high cost low volume placements. There was an underspend of £218k on Community Support, this was a direct result of having vacant posts throughout the year. There were overspends in Homecare £13k and Supported Living £69k, which are mainly related to an increase in adult placement costs and underspends of £30k in Substance Abuse and £50k in Assessment and Care Management, these were the result of vacant posts in staffing costs.
- Provider Unit and Management and Support: Underspend of £591k. Homecare units underspent by £311k, which compensates for the overspend in Services for the Elderly. Residential Homes also underspent to the sum of £226k, this was as the result of applying an ICF grant of £200k in relation to voids. The remaining underspend was the result of vacant posts across the different elements of the unit and unopened day centres due to Covid restrictions.

3.3 Children's Services

3.3.1 The service underspent its budget by £719k (6.50%) at outturn.

3.3.2 The Looked After Children's budget is underspent by £231k, this is the result of an underspend of £765k on out-of-county placements and Small Group Homes, where a small number of cases have been funded by the Covid19 hardship fund. Foster care and non-standard placements budgets are also overspent to the amount of £317k and £201k respectively. The Commissioning and Social Work section sees a £143k underspend in its budgets, this has been the result of additional funding from the Transformation Fund and careful use of the ICF funding.

Integrated Family support has underspent to the amount of £211k due to a vacant post and posts being funded by grants as well as additional funding from the ICF grant to the sum of £66k. Youth services also underspent its budget by £108k, this has been the result of allocating staff to grant funded posts.

3.3.3 During the pandemic, the Children and Families Services have seen a reduction in referrals coming into the service and a slight reduction in the amount of children coming into the care of the Local Authority. It is predicted that referrals will increase and, indeed, we will need to potentially bring some children into care. Therefore, we need to be mindful of the financial demands of these pressures for the forthcoming months.

3.4 Housing (Council Fund)

3.4.1 This service was underspent by £37k (3.17%) at outturn. Homelessness and homeless prevention is the biggest underspend, £30k which is in relation to staff vacancies.

3.5 Regulation and Economic Development

3.5.1 Economic and Community (includes Destination and Leisure)

3.5.1.1 The service, overall, was underspent by £132k (8.62%) at outturn.

3.5.1.2 The Economic Development element of the service was underspent by £15k. This was the combination of various elements. There was a £92k underspend on staffing due to the vacant Director of Regulation and Economic Development role, however, there was an overspend of £55k on the staffing on Ynys Ynni projects. Consultancy and subscription was also overspent due to contributions made to the North Wales Economic Ambition Board. Due to the national lockdown the Business Centre was unable to let the available office space and this resulted in the income being £15k behind its target.

3.5.1.3 The Destination section was underspent by £53k for the year. Tourism has underspent by £100k due to national lockdowns. The Destination Manager post, which has been vacant throughout the year, has now been recruited to and has contributed to the staffing underspend of £57k. There was an overspend on Countryside and ANOB is overspent by £11k due to shortfalls in income. There were also overspends in Maritime £36k and an agreed overspend on the repainting of Beaumaris pier of £73k.

3.5.1.4 The Leisure section has been hit hard due to closure of all leisure centres in the early part of the year, fire break and the post Christmas lockdown restrictions. The outturn for the leisure centres is a £64k underspend. The majority of the lost income was recovered through the Welsh Government's Hardship Fund, with £1.22m claimed by the Council.

3.5.2 Planning and Public Protection

3.5.2.1 This service was £224k underspent (10.14%) at outturn.

3.5.2.2 The Public Protection section underspent its budget by £183k at year end. There was an overspend on Dog/Pest control of £15k, income for this section was not achieved however the extent of the overspend was reduced following a contribution by the Welsh Government of £15k for loss of income as a result of national lockdowns. Environmental Health was underspent to the sum of £67k, this was the result of continuing staff savings £39k and a contribution of £30k from the Hardship Fund and, as well as, £33k towards lost income due to lockdown restrictions. The underspend on Registrars is £24k. Funding was received from Welsh Government to cover the shortfall on income and the extra costs in staffing arising from the pandemic. There were also underspends on premises, transport and supplies and service budgets. Licensing was £64k below its budget as a result of staff vacancies, general underspends and the receipt of £20k via the PDP grant. Corporate Health and Safety underspent by £43k as the result of a vacant post.

3.5.2.3 The Planning section was underspent by £41k at outturn. Planning Control achieved breakeven position. Building Control was forecast to breakeven, however, their income has improved in the final quarter of the year to achieve an underspend of £27k. Underspends of £5k for Planning Policy and £11k for Implementation and Conservation are the results of receiving grant income and controlling of the sections' running costs.

3.6 Highways, Waste and Property

3.6.1 Highways

3.6.1.1 At the end of financial year, there is an underspend on Highways and Transportation of £80k. As a result of the Covid-19 pandemic, the Service has experienced large fluctuations in some areas of its budget compared to a typical financial year. These are most noticeable under Fleet management, Môn Community Transport and Car Parks Income. There were underspends within department support, on staffing which was due to a vacant post and transport and supplies and services. Public Transport was underspent to the sum of £103k due to part year vacancies and a general reduction in expenditure, also the section received grants which were utilised before core budgets. Parking Management saw an underspend of £11k. Car Park income fell during the year due to less motorists travelling during the pandemic and local decisions to provide free parking at certain times of the day. The Council claimed £260k in lost income via the Welsh Government's Hardship Fund, but this did not cover the income lost as a result of local decisions. Traffic management was also overspent overall to the sum of £15k.

3.6.1.2 Structures management was underspent to the sum of £32k, mainly due to two vacant posts. Road safety Management saw a reduction in the Road Safety Grant for 2020/21, which meant that additional core budget had to be utilised in order to fund its activities, however, the section were underspent by £25k at year end.

3.6.1.3 Street Works was underspend by £63k due to overachieved income, the works budget were £100k overspent at year end. Covid restrictions has meant a reduced call upon the Council's fleet and, therefore, the income expected has underachieved to the sum of £157k. Compensating underspends can be found within other budgets of the Council. Môn Community Transport was also under budget at year end due to decreased activity during the year because of the pandemic.

3.6.2 Waste

3.6.2.1 The Waste service was £423k (5.27%) underspent at outturn, Waste Disposal underspent by £284k, mainly as a result of the opening of Parc Adfer and the Council benefitting from a lower rate per tonne of disposal since becoming a partner in the Parc Adfer partnership with four of the other North Wales local authorities. Public conveniences £7k, cleaning Services £45k and Penhesgyn Electricity Generation £59k were all also underspent for the year.

3.6.2.2 An underspend of £105k was achieved in recycling costs, the underspend is due to a vacant post, increased income from recyclates and reduced expenditure on supplies and services, as well as the Service being successful in applying for additional funding through the Circular Economy Grant. At Penhesgyn, the transfer station was underspent to the sum £56k at year end. This was the result of the site being closed for part of the year due to the pandemic.

3.6.2.3 The new waste collection contract was awarded during 2020/21 and will become operational from 2021/22. There were residual costs of £197k associated with the tendering and preparing for the new contact that were incurred. This sum exceeded the specific funding allocated to the Waste service to cover this expenditure and, therefore, the excess expenditure was funded from unutilised budgets within the Service. Waste Collection as a whole has benefitted from a Circular Economy Grant which has meant that, before incurring costs for the tender process, the section was £64k underspent for the year.

3.6.2.4 The underspending on recycling has allowed £250k to be transferred to the Council's earmarked reserve, which has been set up to provide funding to tackle the climate emergency declared by the Council on 8 September 2020. The Service was awarded three additional Circular Economy Grants during the year and the grants are reflected in the underspends shown above as the grants have been utilised before the core budgets.

3.6.3 Property

3.6.3.1 Property Services was underspent by £100k (9.75%) at outturn. There were underspends in rents £97k, which is the result of various elements, such as one-off windfalls for backdated rent and several smallholding properties undergoing rent reviews during the year. Repairs and maintenance budgets were underspent by £34k due to lockdown periods during the year. Utility costs were also £33k lower than the budget due to lower usage of Council buildings and energy efficiency measures. The cleaning services, excluding Covid related elements, was £26k underspent due to staffing related issues. The Valuation Office Agency has revalued the rateable value of the main Council headquarters, which has reduced the business rates by £32k. Other general underspends within the Service amounted to £35k.

3.6.3.2 There is an overspend of £135k on capitalised professional fees, arising from delays in the 21st Century Schools programme, part of which is due to the lockdown. A delay in capital projects within the 21st Century Schools programme has reduced the fee earning work within Property in this financial year. However, this work is expected to increase in future financial years when the 21st Century Schools Band B projects are progressed.

3.7 Transformation

3.7.1 The Transformation service was overspent by £470k at outturn.

3.7.1.1 The HR function was underspent by £196k (14.56%) at year-end. Vacant posts amounted to an underspend of £45k. Central training was underspent by £152k. This is due to the Covid-19 outbreak preventing the usual training to take place.

3.7.1.2 The ICT Section was underspent by £87k (3.07%) at year-end. Software budgets have historically been insufficient and the budget was £135k overspent at year-end but underspending on other budget heads within the service covered these additional costs. The ICT section has responded to the need of the Council in transforming its service, their budgetary expenditure has been dominated by the requirements of the Council to be able to allow the staff to be able to work remotely rather than their normal expenditure patterns. For example, the expansion of Citrix licences to enable widespread home-working during the lockdown period and beyond has increased budgetary pressures further, although Welsh Government has supported the Council by providing 50% funding towards these increased costs. Anglesey Connected was also underspent by £13k.

3.7.1.3 The Corporate Transformation Section was underspent by £187k (22.16%) at outturn. All budget areas were underspent with the most significant being an underspend of £86k on the Ynys Môn and Gwynedd Partnership. Cyswllt Môn underspent by £67k mainly on staffing costs, and Corporate Transformation core expenditure was £34k below budget again mainly down to staffing changes during the financial year.

3.8 Resources (excluding Benefits Granted)

3.8.1 The Resources function budget is £166k (5.25%) at outturn.

3.8.2 Revenues and Benefits was £17k underspent for the year. There were various under and overspends within the budget which contributed to the overall underspend. Court Costs were underspent as a result of the pandemic, however, this was mitigated with the contributions of £58k from Welsh Government. The Accountancy Service was overspent by £57k mainly due to staffing costs, and a historic shortfall in the bank charges budget. The reimbursement of staff costs from grants was £21k behind target due to the redeployment of the grants team on Covid-19 related work, although this loss was partly offset by additional Welsh Government funding to meet the costs of processing Covid business grants. Internal Audit had an underspend to the sum of £39k which is the result of staff vacancies £51k, however, £12k of this budget was used to meet the cost of specialist external audit services. The Procurement section was £163k underspent due to initiatives in purchasing, i.e. centralised purchasing budgets and procurement card rebates.

3.9 Council Business

3.9.1 The function was £83k (4.96%) underspent at outturn, which is somewhat different to the forecast in quarter 3. However the department were awarded an Electoral Reform Grant where staff time was able to be allocated against the grant.

3.9.2 Legal Services overspent by £3k, which is better than that forecasted in quarter 3, which is the result of the recovery of income levels post lockdown in quarter 4.

3.9.3 Electoral Services was £60k underspent, this was due to the receipts of an Electoral Reform Grant where grant funding was utilised before core funding. Committee Services were also £33k underspend for the year, again partly down to the use of grant rather than core funding and a vacant post due to a secondment. The Translation Service was £8k overspent as a result of using external translators.

3.10 Corporate and Democratic Costs

3.10.1 The Corporate and Democratic budget was overspent by £62k (2.01%) at outturn.

3.10.2 Members Support & Expenses had a combined £59k underspend. There were two vacancies among the elected Members and pandemic restrictions has led to significant underspending of the travelling, training and conferences budgets.

3.10.3 The corporate budgets overall are showing an overspend of £127k. The Apprenticeship Levy was underspent by £25k, there are also underspends in grant audit fees and historic pension payments to the Pension Fund. However there has been a £20k overspend on Staff Counselling, as there is no budget for this expenditure. Secondary pensions contributions were £149k higher than anticipated due to a revised actuarial valuation and there has also been a prior year grant adjustment which presents as an overspend in this year's accounts.

3.11 Corporate Management

3.11.1 The function was £47k (7.66%) underspent at outturn. This relates to the residual budget following the management restructure in 2019/20 and small underspends on transport and general office supplies.

4. Corporate Finance (including Benefits Granted)

4.1 Corporate Finance, including the Council Tax Reduction Scheme (CTRS) and Housing Benefit (HB) budgets, was underspent by £377k at year-end. An overspend of £142k was forecast on CTRS / HB budgets due to a rise in the number of claimants as a consequence of increasing unemployment. However the Welsh Government provided an additional £228k in funding and, as a result, the final outturn for this budget was an overspend of £68k.

4.2 The budget for 2020/21 included some items retained centrally as contingency budgets, these amounted to £1,115k. The majority of these budgets were transferred into Service budgets during the year, which left £270k unallocated. Appendix C provides a summary of the contingencies budget, this shows that £961k has already been vired to approved budgets.

4.3 The capital financing budget is made up of 3 elements: the sum set aside to meet future repayments (Minimum Revenue Provision - MRP), interest payable on outstanding loans and interest received on cash balances held in the Council's bank accounts and other investments. Delays in capital projects, in particular the 21st Century Schools programme, lowered the Council's borrowing requirement which, in turn, has led to lower MRP and interest costs. During the pandemic, the Council maintained a higher than normal cash balance, although investment returns are very low (on average less than 0.2% during the year). As a result, the Capital Financing budget was also underspent to the sum of £104k.

5. Collection of Council Tax

- 5.1** The Council Tax Fund budget is determined using the estimated collectable debt for the current year only, based on the tax base figure set in November 2019. It does not provide for arrears collected from previous years, adjustments to liabilities arising from previous years (exemptions, single person discounts etc.), changes to the current year's tax-base or the provision for bad and doubtful debts. These changes cannot be estimated and, invariably, lead to a difference between the final balance on the Council Tax Collection Fund and the original budget. Covid-19 is also impacting on the collection of Council Tax and an increase in the bad debt provision has been made to reflect this impact. During the year, the Council has seen around 200 properties transferring from domestic properties to self-catering properties on the Business Rates register. These transfers can be backdated a number of years and the Council not only loses the current year's Council Tax but it also must refund any payments made back to the applicable date of transfer, this results in a significant loss of income in the year. As a result of the points noted above, the core Council Tax income was £834k lower than the budget.
- 5.2** The Council Tax premium is designed to encourage owners of empty properties and second homes to return the property to general use and, as such, there is a risk that the number of properties paying the premium can reduce significantly during the year. In order to mitigate this risk, the tax base for premium properties is set at 80% and, if the numbers of properties paying the premium does not fall significantly, then the budget will generate a surplus. Again, the transfer of properties from the domestic to the Business Rates register has reduced the premium payable on second homes but, despite the transfer of properties, overall the numbers of second home properties remained fairly constant and, as a result, the Council Tax premium budget showed a surplus of £501k at the end of the financial year.
- 5.3** The collection rate of 2020/21 Council Tax has fallen and, although this will not impact the overall revenue budget in 2020/21, it will result in a need to increase the provision for bad debt in future years as the recovery process ends and a higher number of taxpayers are unable to pay the outstanding debt. The Welsh Government have recognised this issue and have provided the Council with £769k of additional funding in order to help mitigate the loss of income. This funding is being held in an earmarked reserve and will be released in future years to offset any increases required in the bad debt provision.

6. Budget Savings 2020/21

- 6.1** Budget savings of £307k were removed from service budgets for 2020/21. £244k of the savings were achieved, however, £63k were not delivered. The most significant shortfall will be within Highways, Waste and Property, where £57k of savings relating to car park income has been difficult to achieve due to delays caused by the Coronavirus pandemic. A full detailed analysis can be seen for each Service in Appendix D.

7. Invest-to-Save

- 7.1** An invest to save programme was undertaken in 2016/17, with an allocation of £983k for individual projects. To date, £807k has been spent or committed from this allocation of funding up to and including 2020/21. All projects are at various stages of development, with some closer to completion than others, although progress to complete these projects has been impacted by the Coronavirus pandemic. The full detail of the expenditure and progress on each of the projects can be seen in Appendix CH. Where the projects are not completed at year-end, they will continue into 2021/22 and the funding will still be available within the invest-to-save reserve.

8. Agency and Consultancy Costs

8.1 During the year to date, £715k was spent on Agency staff. These were, in the main, part-funded from staffing budgets as they related to staff vacancies. £279k related to costs within Children's Services, to cover vacant posts, and £146k related to staff cover for Adult Services. The Waste Management Service spent £210k for site agents at the recycling centres. Full details can be seen at Appendix DD.

8.2 A total of £681k was spent on Consultancy during financial year 2020/21, with £344k funded through grant or external sources. A full summary of expenditure per service and additional details of the expenditure can be seen at Appendix E.

9. Welsh Government Covid-19 Grant Funding to date

9.1 The Welsh Government has provided significant financial support to the Welsh local authorities on Coronavirus related additional costs and loss of income, without which the outturn would be a sizeable overspend. Table 2 below shows that the Council claimed £6.196m for additional costs arising from the pandemic, £92k of this was not eligible but £6.104m was considered eligible and £4.917m has already been paid to the Council, leaving a balance of £1.186m remaining for quarter 4 which will be paid during 2021/22.

Table 2 - Covid-19 related expenditure April 2020 to March 2021 funded by Welsh Government

	Adult Social Services £'000	Excess Deaths £'000	Free School Meals £'000	General £'000	Homeless ness £'000	School Cleaning £'000	Community Support £'000	IT / Home Working £'000	Self Isolation £'000	SSP Enhancem ent £'000	Total £'000
Claimed	1,784	33	1,100	1,896	910	114	69	166	82	43	6,196
Disallowed	1	0	24	21	0	0	36	9	0	2	92
Balance Due	1,783	33	1,076	1,875	910	114	33	157	82	41	6,104
Paid	1,645	29	864	1,449	570	94	33	159	66	6	4,917
Balance Outstanding	138	4	212	426	339	20	0	-2	15	34	1,186

9.2 Loss of Income from Covid-19 Restrictions Funded by Welsh Government

The Council's income has significantly reduced as a result of Covid-19 restrictions, such as closure of the Leisure centres and the impact on car parking fees during the initial lockdown, the Fire-break lockdown and the pre and post Christmas lockdowns. Welsh Government has compensated local authorities for eligible income lost due to the Coronavirus. The Council has claimed £2.369m from Welsh Government, of which £0.020m has been disallowed. £2.310m has been paid to date, with a further £0.039m expected to be paid over the coming weeks. A summary of the income compensated and claimed to 31 March 2021 is shown below in Table 3:-

Table 3 – Welsh Government Grant Funding for Loss of Income from Services during the Pandemic

Summary	Maritime	Museums	Leisure	Open Spaces	Education	Waste Disposal	Car Parks	Adult Services	Public Protection	Rental Income	Markets and Travel Clubs	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Claimed	37	173	1,220	6	442	2	260	33	135	49	12	2,369
Disallowed	0	0	0	0	0	0	0	20	0	0	0	20
Balance Due	37	173	1,220	6	442	2	260	13	135	49	12	2,349
Paid	37	173	1,215	6	442	2	260	13	101	49	12	2,310
Balance Outstanding	0	0	5	0	0	0	0	0	34	0	0	39

10. Conclusion

10.1 The Coronavirus pandemic has had a significant impact on the normal delivery of services by the Council in 2020/21 and, as such, the financial performance does not reflect what would happen in a normal year. The underspend of £4.197m is welcomed and strengthens the Council's financial position moving forward, but would have not been achieved without the additional funding that has been provided by the Welsh Government. However, the demand for future services is not yet known and, while the direction of the global pandemic is looking favourable, it is going to be a challenge to respond to the demands following the pandemic. There is likely to be an increase in demand for a number of Council services in 2021/22 as the lockdown eases and normality returns and it will not be surprising if Services find themselves overspending budgets during 2021/22 and this will be funded from the Council's General Balances.

10.2 Further work is required to model the impact and a revised Medium Term Financial Plan will be submitted to the Executive in September 2021, prior to the commencement of the 2022/23 budget process.

Projected Revenue Outturn for the Financial Year-ending 31 March 2021 – Outturn

Service/Function	2020/21 Annual Budget	Provisional Outturn	Provisional Total Outturn Variance	Provisional Uncontrollable Variance (Exceptions)	Provisional Controllable Variance (Non-Exceptions)	Difference to Qtr 3 on Service Controlled Budgets
	£'000	£'000	£'000	£'000	£'000	£'000
<u>Lifelong Learning</u>						
Delegated Schools Budget	47,621	47,621	-	-	-	-
Central Education	4,758	3,415	(1,343)	(5)	(1,338)	(1,278)
Culture	1,186	1,010	(176)	(4)	(172)	54
<u>Adult Services</u>	27,160	26,927	(233)	(55)	(178)	(295)
<u>Children's Services</u>	10,971	10,258	(713)	5	(718)	(216)
<u>Housing</u>	1,168	1,131	(37)	0	(37)	(25)
<u>Highways, Waste & Property</u>						
Highways	6,228	6,150	(78)	2	(80)	(17)
Property	984	888	(96)	4	(100)	141
Waste	8,030	7,607	(423)	0	(423)	(290)
<u>Regulation & Economic Development</u>						
Economic Development	1,922	1,790	(132)	(1)	(131)	(25)
Planning and Public Protection	2,209	1,985	(224)	0	(224)	(63)
<u>Transformation</u>						
Human Resources	1,346	1,150	(196)	0	(196)	(185)
ICT	2,799	2,713	(86)	0	(86)	136
Corporate Transformation	853	664	(189)	(2)	(187)	(152)
<u>Resources</u>	3,164	2,998	(166)	0	(166)	(96)

Service/Function	2020/21 Annual Budget	Provisional Outturn	Provisional Total Outturn Variance	Provisional Uncontrollable Variance (Exceptions)	Provisional Controllable Variance (Non-Exceptions)	Difference to Qtr 3 on Service Controlled Budgets
	£'000	£'000	£'000	£'000	£'000	£'000
Council Business	1,614	1,534	(81)	2	(83)	(13)
Corporate & Democratic costs	3,033	3,094	61	0	61	61
Corporate Management	626	578	(48)	0	(48)	(43)
Total Service Budgets	125,672	121,513	(4,160)	(54)	(4,106)	(2,306)
Levies	3,599	3,599	0	0	0	0
Discretionary Rate Relief	70	78	8	0	8	21
Capital Financing	7,106	7,002	(104)	0	(104)	(3)
General & Other Contingencies	270	0	(270)	0	(270)	0
Support Services contribution HRA	(700)	-892	(192)	(192)	0	0
Benefits Granted	6,128	6,060	(68)	0	(68)	142
Uncontrollable	1	249	249	249	0	400
Total Corporate Finance	16,474	16,096	(377)	57	(434)	560
Total 2020/21	142,146	137,609	(4,537)	3	(4,540)	(1,746)
Funding						
NDR	(24,313)	(24,313)	0	0	0	0
Council Tax	(39,748)	(38,914)	834	182	652	556
Council Tax Premium	(1,393)	(1,894)	(501)	0	(501)	(282)
Revenue Support Grant	(76,692)	(76,692)	0	0	0	0
Total Funding 2020/21	(142,146)	(141,813)	333	182	151	274
Total outturn, including impact of funding	0	(4,204)	(4,204)	185	(4,389)	(1,472)

Summary of the Outturn Position on Contingency Budgets 2020/21

	Budget	Virements	Amended Budget YTD	Committed YTD	Currently Uncommitted Budgets	Budget Forecast
	£	£	£	£	£	£
General Contingency	371,550	(167,610)	203,940	-	203,940	-
Salary and Grading	150,000	(91,637)	58,363	-	58,363	-
Earmarked Contingency	708,770	(701,570)	7,200	-	7,200	-
Total General and other Contingencies	1,230,320	-960,817	269,503	-	269,503	-

Review of Invest-to-Save Projects 2020/21

Service	Title	Description	Amount Approved	Allocation for 2020/21	Spent 2020/21	Remaining budget 2020/21	Balance at 31 March 2021	Project Update
			£	£	£	£	£	
Resources	Electronic Document Management System for Revenues and Benefits	Provide scanning solution and workflow for Revenues and Benefits	170,000	0	0	0	0	Project closed. No further update.
I.T	Local Land and Property Gazetteer (LLPG)	Implement a LLPG system across the Council	10,800	0	0	0	0	Project closed. No further update.
I.T. / Transformation	Customer Relationship Management System	Purchase and implementation of a CRM system	255,000	100,132	53,456	46,676	46,676	The CRM continues to be used extensively with tranche 2 of business support grants being administered through the system as well as a booking system for attending Household Waste Recycling Centres. The CRM integration with the line of business system used by the contractor appointed to the waste collection contract for the authority has been completed, and is live. Work has started on Highways business processes as nominated by the Transformation Board. Sanity check and general housekeeping on existing forms are currently being undertaken.
I.T. / Resources	Payment Gateway	Purchase and implement a payment gateway which will enable payments to be received via the App	27,000	13,583	0	13,583	13,583	Project closed. No further update.
Regulation & Economic Development	Improve the Resilience of the Planning Systems	New automated planning systems	118,000	15,374	0	15,374	5,687	Works on enabling a new TPO module into the system is continuing to progress, works on the Ash Die Back element is currently on hold as further 'demos' with alternative suppliers and ICT involvement have taken place with no decision made to date. Due to issues with the redacting element in Enterprise 5.20, a decision

Service	Title	Description	Amount Approved	Allocation for 2020/21	Spent 2020/21	Remaining budget 2020/21	Balance at 31 March 2021	Project Update
			£	£	£	£	£	
								was undertaken at senior level to cancel this upgrade and move to Enterprise 5.30 with a new proposed 'go-live' date now scheduled for November 2021. Work has also re-commenced on the de-duplication of data within the Salesforce system.
Resources	Improving Income Collection Systems	Purchase and implement a new income management system which links to the current income streams and allows new income collection methods (AppMôn etc.) to link into the cash management system	150,000	42,799	5,956	36,843	36,843	Full commitments have now been made and within the bid budgets. Implementation recommenced during Quarter 2 following ending of furlough of certain Capita project staff, but momentum only picked up in Quarter 3. Testing of the new GL export file that could be done remotely is almost complete and arrangements are in place to complete the testing that cannot be done remotely. Once this is complete, automated income reconciliation/e-returns can begin to be implemented, involving new processes for services and bespoke electronic bank statements from the Authority's bankers. Further automated work is being progressed by developing APIs to enable automated income update to ledger through income management for internal services such as leisure, education and highways and externally for DWP. Implementation will be ongoing into the next financial year due to Covid-19 delaying implementation and internal services retendering certain software processes. The remaining budget balance will be used for any unexpected items which remain.
Lifelong Learning	Modernisation of business and performance processes – Education	Implement unused modules in the ONE Management Information system	67,000	0	0	0	0	Project closed. No further update.

Service	Title	Description	Amount Approved	Allocation for 2020/21	Spent 2020/21	Remaining budget 2020/21	Balance at 31 March 2021	Project Update
			£	£	£	£	£	
Lifelong Learning	Modernisation of business and performance processes - Oriel Môn	Website for the Oriel	20,000	11,474	0	11,474	11,474	There have been some delays with the company and Covid-19. The website and online shop and EPOS system are now all live and remaining invoices paid.
I.T. / Transformation	Digital First / Digital By Default	Employ a Digital Lead Officer and Digital Services Analyst	£70,000 in year 1 and £50,000 in year 2	50,000	68,850	-18,850	30,280	Two people have been recruited to the Temporary Digital Technician posts at Grade 5 and are currently in post.
Public Protection	Improved Digital Connectivity within the Public Protection Service	Implementation of a cloud based system to record inspection visits. The software is an all Wales solution and has been procured via a framework agreement supported by 19 out of 22 Councils in Wales.	£10,000 per year for 4.5 years	10,000	0	10,000	45,000	No progress to report in 2020/21. Due to Covid-19 and pressures on Public Protection, there has been no capacity to proceed. It is recommended that this funding is returned to the Council's general balances.
Total				243,362	128,262	115,100	189,543	

APPENDIX D

Review of Efficiency Savings 2020/21

Service/Function	Budget Savings 2020/21 £'000	Achieved 2020/21 £'000	Unachieved 2020/21 £'000	Comments
Highways, Waste & Property	68	11	57	<p>Savings of £10k were not achieved by reducing the cost of running the Council's vehicle fleet by investing in more fuel efficient vehicles and improving administration procedures to reduce down time. This is due to the significant reduction of fleet vehicle use due to Covid-19. Four LPG vehicles were delivered in July which will be more fuel efficient, but the benefit will not materialise until the next financial year. It is unclear, at this point, when demand for Fleet vehicles will recover. The Service has absorbed the loss this financial year through a reduction in other expenditure.</p> <p>A saving of £47k by increasing car park fees is also unlikely to be achieved. Saving is dependent on:</p> <ol style="list-style-type: none"> 1. Implementation of cash-less option but this was delayed until 3 August due to Covid-19. 2. Increase in prices - car parks were closed during the first quarter of the financial year due to Covid restrictions. All were subsequently reopened but EMRT decided not to implement charges in urban car parks until the end of September in order to encourage use of Town Centres. Additionally, the Parking Steering Group has resolved not to implement new charges until 2021/22. As these are local decisions, the loss of income will not be eligible in full for WG Covid-19 grant. <p>The Service will aim to absorb the shortfall through underspends elsewhere within the Highways budget.</p> <p>A saving of £11k by rearranging the out of hours rota of the property repairs team is on track to be fully achieved.</p>
Regulation and Economic Development	65	59	6	<p>A saving of £22k has been implemented in full by reducing the Development Control Team's administrative capacity. This has been achieved by the recent investment in the planning system.</p> <p>The expected increase in income of £1k was unachieved given the current pandemic and its effect on group gatherings and events.</p> <p>£37k saving by deleting the remainder of the Outdoor Facilities budget following the transfer of the assets from the Council's control has been fully achieved.</p> <p>The fees and charges for maritime services have been increased, although the saving of £5k was not achieved due to the Covid-19 related restrictions and the shortening of the open season.</p>

Service/Function	Budget Savings 2020/21 £'000	Achieved 2020/21 £'000	Unachieved 2020/21 £'000	Comments
Housing	101	101	0	<p>A saving of £27k has been achieved by deleting the vacant post of Strategic Development Officer.</p> <p>Savings of £4k by reducing the cost of administrative support to the Head of Housing is being achieved.</p> <p>A saving of £36k by capitalising the staffing costs relating to the delivery of Disabled Facilities Grant will be achieved.</p> <p>Savings of £19k were proposed by adjusting the charges to the Housing Revenue Account to reflect the increase in these costs, are likely to be achieved at year-end review.</p> <p>A service budget review identified £15k of un-utilised budget which have now been deleted. There was no overspend at the end of Q2, so this saving is being achieved.</p>
Transformation	5	5	0	A saving of £5k was recognised by deleting budgets for low usage telephone lines and mobile phones. No further line savings have been identified to date but, if not found, the savings will be found from elsewhere in the department's budget, as in 2019/20.
Resources	60	60	0	<p>A saving of £10k was proposed by reducing postage budgets as a result of investments in the Payroll and Housing Benefit systems which has allowed the transfer of information electronically rather than posting paper documents.</p> <p>A corporate approach to the purchase of some is expected to release a saving of £50k. Expenditure at Q4 is within budget.</p>
Council Business	8	8	0	Reducing the cost of holding Civic events is expected to achieve a saving of £8k for the year. Expenditure at Q4 is within budget.
Total	307	244	63	

Agency Costs April to March 2021

Service	Amount £	Source of Funding (Specific Core Budget / Un-utilised staffing budget / Grant / External Contribution)	Permanent / Temporary	Reason for Cover
Economic & Regeneration	23,358	Grant	Temporary	Unable to recruit fully qualified EHO for food sampling
	12,585	Grant	Temporary	Capacity arising from additional work in respect of Covid Business Grants
	35,943			
Schools	1,843	Core	Temporary	Teaching cover in specialised areas
	1,030	Core	Temporary	Supply Cover
	2,873			
Waste	83,686	Specific Core Budget	Temporary	Short term staff - not available via HR Matrix
	79,085	Specific Core Budget	Temporary	Additional tasks required short term. Staff not available via HR Matrix
	47,500	Specific Core Budget	Temporary	Additional tasks required short term. Staff not available via HR Matrix
	210,271			
Children Services	58,021	Core Budget/ Agency staff Reserve	Temporary	To cover vacant posts
	186,606	Core Budget/ Agency staff Reserve	Temporary	To cover vacant posts
	34,455	Core Budget/ Agency staff Reserve	Temporary	To cover vacant posts
	279,082			
Property	3,603	Contingency	Temporary	Valuation for the 2020/21 accounts
	3,603			
Adult Services	9,813	Core Budget	Temporary	DOLS project
	119,284	Core Budget	Temporary	To cover vacant posts
	17,171	Core Budget	Temporary	To cover vacant posts
	146,268			
Transformation	36,631	Un-utilised staffing budget	Temporary	Maternity
	36,631			
Total	714,671			

APPENDIX E

Summary Consultancy Expenditure OutturnQ4 2020/21

Summary Consultancy Expenditure per Service					
Service	Qtr1	Qtr2	Qtr3	Qtr 4	Total 2020/21
	£	£	£	£	£
Central Education	8,685	10,033	875	3,000	22,593
Culture	0	0	1,950	8,548	10,498
Economic & Regeneration	1,125	36,501	54,255	255,177	347,058
Property	0	0	0	0	0
Highways	0	17,655	6,428	61,182	85,265
Schools	0	0	0	929	929
Waste	12,883	40,257	11,033	15,354	79,527
HRA	0	1,200	2,500	10,110	13,810
Housing	0	0	600	0	600
Corporate & Democratic	0	0	0	0	0
Adult Services	0	0	0	12,078	12,078
Children Services	2,466	56	4,811	25,763	33,096
Corporate	0	0	0	0	0
Transformation	630	1,386	13,122	4,785	19,923
Council Business	11,847	2,582	0	0	14,429
Resources	9,515	0	8,450	23,500	41,465
Total	47,151	109,671	104,023	420,426	681,271
Funded by:					
Core Budget	46,016	72,640	40,379	178,127	337,162
Grant	630	1,386	11,018	37,742	50,776
External Contribution	505	35,645	52,626	204,557	293,333
Reserves	0	0	0	0	0
Total	47,151	109,671	104,023	420,426	681,271

Breakdown of Consultancy Costs Outturn 2020/21

	Amount £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Total Q1 April - June	47,151					
Total Q2 July - Sept	109,671					
Total Q3 Oct - Dec	104,023					
Central Education	1,200			✓	Core	Preparing contract, ITT and tender documents for School Meals contract
	1,800			✓	Core	Tendering the School Meals Contract 2020
Total Central Education	3,000					
Culture	700			✓	Core Budget	Final fee – resetting the compass
	108	✓			Grant	Online shop costs for OYM
	4,975	✓			Grant	Marketing Strategy and communication content
	1,515	✓			Grant	Online exhibition
	550	✓			Grant	'Lets get real' programme, 7 months project
	700	✓			Grant	Film recording training sessions
Total Culture	8,548					
Regulation, Economic & Regeneration	3,300			✓	External	Production of draft document – phase 1 of the Economic Impact study
	11,300			✓	External	Design and Production of Local Area Maps
	500			✓	External	Video shoot 2020 H Ryan Cruise
	11,293			✓	External	Crest of a wave & additional film days, animation
	3,400			✓	External	Research and production phase 3 & 4 of the EIS study
	12,510			✓	External	Gazebo

Amount £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
	Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
6,380			✓	Core	Land acquisition Former Eastman Site
59,860	✓			External	Morlais TWAO Application
3,956	✓			External	Applications Support – Holyhead Waterfront
24,293	✓			External	Wylfa – post examination advice
460	✓			Core	GIS Support
16,138	✓			External	Wylfa Newydd Project
806	✓			Core	Traffwll Solar Park
94	✓			Core	Holyhead Waterfront
7,500	✓			Core	A5025 Online Highway Improvements
504	✓			Core	Sage Coretime Technical Services
19,793			✓	External	Evaluation of Llangefni, Holyhead Strategic Infrastructure Projects
6,641			✓	External	Penrhos Industrial Estate Holyhead Substation Lease
3,000			✓	External	Scottish Power Surrender and Sale – professional charges
2,750			✓	External	Empire empty property scheme
4,500			✓	External	Independent grant verification support
4,875			✓	External	Town centre regeneration / empty properties consultancy support
9,900			✓	External	North Anglesey Strategy
5,000	✓			Planning Income	Provision of curatorial information and advice – memorandum of Understanding
15,000	✓			Planning Income	Annual fee towards the shared Minerals and Waste Service for 2020/21
530			✓	Core	Structural checks
9,090	✓			Core	4 x ESS days to include on site expenses and travel 2021/22
288	✓			Core	Supply and analysis of diffusion tubes

	Amount £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	541	✓			Core	Contribution towards the North Wales Collaborative Air Quality
	450	✓			Core	Sanitiser Gel – Generic test
	1,000			✓	Core	Myotxins and heavy metal sampling
	2,977	✓			Core	World Pay direct debits
	75			✓	External	Provision of 'return to lessons' training
	245			✓	External	Merchaid Môn actif logo design
	250			✓	External	Virtual safeguarding Course
	4,000			✓	External	To provide delivery of Anglesey School Cycling Programme
	360			✓	External	Signs for family fitness trail
	200			✓	External	Virtual Safeguarding Course
	1,420			✓	External	Môn Actif banners and pop ups
Total Economic and Regeneration	255,177					
Highways				✓	Core	Si-Dem and Si Log HHC Support and Licence
	2,552			✓	Core	Si-Dem and Si Log HHC Support and Licence
	7,500			✓	Core	CSSW Hamp Contribution
	1,500			✓	Core	Undertake additional scanner condition survey's along A5 to Holyhead
	14,561			✓	Core	Provide scanner survey for 2020/21 estimated lengths below A-roads
	4,675			✓	Core	Reporting PAM, SCRIM and WGA
	9,875			✓	Core	Dwyran Natural Flood Risk Management scheme
	10,896	✓			Core	Planning comments LLFA Ynys Môn
	630			✓	Grant Funded	Facilitate an EPS development licence – Llyn Rhos Ddu, Newborough
	611			✓	Core	Produce map cache for CamsMobile tablets

	Amount £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	2,221			✓	Core	Topographic survey and design footbridge foundations
	6,160	✓			Core	SAB Duties Ynys Môn Full Applications
Total Highways	61,182					
Waste	7,620	✓		Specific Work	Specific Core Budget	Provision of External Technical Support - Procurement of a new waste collection and cleansing contract
	57	✓		Specific Work	Specific Core Budget	DUoS Offtake
	97	✓		Specific Work	Specific Core Budget	Metering and Settlement fee
	2,798	✓		Specific Work	Specific Core Budget	Penhesgyn Landfill Gas Technical Support
	1,065	✓		Specific Work	Specific Core Budget	Penhesgyn Landfill Financial Provision Review
	1,425	✓		Specific Work	Specific Core Budget	Health & Safety Support
	1,856	✓		Specific Work	Specific Core Budget	Bioaerosol Monitoring works at the IVC – July 2020
	437	✓		Specific Work	Specific Core Budget	Analysis charges
Total Waste	15,354					
HRA	10,110			✓	Core	Orchard Intelligent Forms Solution Subscription
Total HRA	10,110					
Adult Services	12,078			✓	Core	Service review
Total Adult Services	12,078					
Schools	929			✓	Core	Conduct
Total Schools	929					
Children's Services	3,600			✓	Grant Funded	Language and Speech therapist input
	67			✓	Grant Funded	B&B
	4,987			✓	Grant Funded	Annual Hosting

	Amount £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	400			✓	Grant Funded	Training
	2,660			✓	Grant Funded	Gig Dydd Gwyl Dewi
	3,000			✓	Grant Funded	Project cost – Education contribution
	9,735			✓	Grant Funded	Duke of Edinburgh Award Expeditions
	660			✓	Grant Funded	Level 2 Food Hygiene Course
	1,600			✓	Grant Funded	Outside Activities
	57			✓	Grant Funded	Purchase Birth certificate
Total Children's Services	25,763					
Transformation	1,227	✓			Core Budget	Support for the Contensis content management system used for the corporate website
	3,558	✓			Grant	Assessor - Trainee Social Workers
Total Transformation	4,785					
Resources	22,500			✓	Specific Core Budget	MRP Review
	1,000			✓	Specific Core Budget	Annual release upgrade services 2020
Total Resources	23,500					
-Total Q4 January – March	420,426					
Cumulative total 2020/21 - April to March	681,271					

This page is intentionally left blank

ISLE OF ANGLESEY COUNTY COUNCIL		
Report to:	EXECUTIVE COMMITTEE	
Date:	21 JUNE 2021	
Subject:	CAPITAL OUTTURN REPORT 2020/21	
Portfolio Holder(s):	COUNCILLOR R WILLIAMS	
Head of Service / Director:	MARC JONES (EXT. 2601)	
Report Author:	JEMMA ROBINSON	
Tel:	01248 752675	
E-mail:	JemmaRobinson@ynysmon.gov.uk	
Local Members:	n/a	
A –Recommendation/s and reason/s		
<ul style="list-style-type: none"> To note the draft outturn position of the Capital Programme 2020/21 that is subject to Audit; and To approve the carry-forward of £11.898m to 2021/22 for the underspend on the programme due to slippage. The funding for this will also carry-forward to 2021/22 (Appendix A – paragraph 4.3). The revised capital budget for 2021/22 is £48.053m 		
B – What other options did you consider and why did you reject them and/or opt for this option?		
n/a		
C – Why is this a decision for the Executive?		
<ul style="list-style-type: none"> This report sets out the financial performance of the Capital Budget for the 2020/21 financial year, that is subject to Audit; Budget monitoring is a designated Executive function. 		
CH – Is this decision consistent with policy approved by the full Council?		
Yes		
D – Is this decision within the budget approved by the Council?		
Yes		
DD – Who did you consult? What did they say?		
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	Report was considered by the SLT at its meeting on 1 June 2021 and the comments made on the draft report have been incorporated into the final report.
2	Finance / Section 151(mandatory)	n/a – this is the Section 151 Officer’s report.
3	Legal / Monitoring Officer (mandatory)	The comments of the Monitoring Officer form part of the comments of the SLT.
4	Human Resources (HR)	Not applicable
5	Property	Not applicable
6	Information Communication Technology (ICT)	Not applicable
7	Procurement	
8	Scrutiny	Not applicable
9	Local Members	Not applicable

E – Impact on our Future Generations(if relevant)		
1	How does this decision impact on our long term needs as an Island	The capital budget funds investments in assets and infrastructure which are required to allow the Council to meet the long term objectives which are set out in its Corporate Plan and Capital Strategy.
2	Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority. If so, how:-	Some of the individual investments e.g. flood prevention work, will prevent future costs, whilst others e.g. ICF projects, will reduce the dependency on the Council to provide more expensive services.
3	Have we been working collaboratively with other organisations to come to this decision, if so, please advise whom:	Funding of the projects has been agreed and planned with other organisations, notably Welsh Government.
4	Have Anglesey citizens played a part in drafting this way forward? Please explain how:-	The Council's Corporate Plan and Capital Programme 2020/21 have been subject to a consultation process with Anglesey citizens.
5	Outline what impact does this decision have on the Equalities agenda and the Welsh language	Some of the projects funded by the capital Programme do impact on the equalities agenda e.g. disabled access in schools, disabled facilities grants. No impact on the Welsh language agenda.
F - Appendices:		
Appendix A - Capital Outturn Report – 2020/21 Appendix B – Summary of the Capital Expenditure against the Capital Budget and the slippage into 2021/22		
FF - Background papers (please contact the author of the Report for any further information):		
<ul style="list-style-type: none"> • 2020/21 Capital Budget, as recommended by the full Council on 10 March 2020; • 2020/21 Capital Budget Monitoring Quarter 1, presented to this Committee on 28 September 2020; • 2020/21 Capital Budget Monitoring Quarter 2, presented to this Committee on 30 November 2020; • 2020/21 Capital Budget Monitoring Quarter 3, presented to this Committee on 1 March 2021. 		

1. INTRODUCTION

- 1.1 This is the Capital Outturn report for the financial year 2020/21, which allows Members to note the progress of Capital Expenditure and Capital Receipts against the Capital Budget. The figures in this report are subject to Audit.
- 1.2 In March 2020, the Council approved a Capital Programme (which included estimated slippage) for non-housing services of £17.050m for 2020/21, and a Capital Programme of £20.255m for the Housing Revenue Account (HRA). In addition, in June 2020, the Executive approved Capital Slippage of £12.109m to be brought forward from 2019/20, bringing the revised Capital Programme for non-housing services to £22.336m, and £19.032m for the HRA. Since the budget setting process, there have been additional schemes added onto the programme, most of which are grant funded, which amounted to £17.057m. This brings the total Capital budget for 2020/21 to £58.425m.

2. CAPITAL EXPENDITURE 2020/21

- 2.1 Summary Table of the spending to 31 March 2021:-

Service	Annual Budget £'000	Total Expenditure £'000	(Under) / Overspend £'000	Annual Budget Spent %
Housing General Fund	1,928	1,212	(716)	63
Housing HRA	19,032	12,622	(6,410)	66
Lifelong Learning	13,132	3,878	(9,254)	30
Economic and Regeneration	4,029	2,714	(1,315)	67
Highways	7,852	5,382	(2,470)	69
Waste Management	5,509	3,213	(2,296)	58
Property	2,673	2,405	(268)	90
Transformation	1,079	771	(308)	71
Planning	1,324	52	(1,272)	4
Adult Services	1,867	880	(987)	47
Total	58,425	33,129	(25,296)	57
Funded By:				
Capital Grant	25,215	20,853	(4,362)	83
Capital Receipts	793	1,516	723	191
Supported Borrowing	7,955	1,242	(6,713)	16
Unsupported Borrowing	6,278	509	(5,769)	8
Revenue Contribution	16,122	7,245	(8,877)	45
Loan	1,401	1,401	0	100
Capital Reserve	661	363	(298)	55
Total Funding	58,425	33,129	(25,296)	57

- 2.2 The Budget for the General Fund was £39.393m, with Expenditure of £20.507m incurred at 31 March 2021. This equates to 52% of the budget. Reasons for the underspend include:-

Scheme	Under spend £'m	Comment
Refurbishment of school buildings	1.419	In the latter part of 2020/21, the Authority was awarded £1.183m of additional grant funding for school Capital maintenance works. The grant funding was used to fund locally determined capital schemes in 2020/21, replacing funding from the Authority's own resources. The funding saved by the Authority from this grant will now be used to fund school Capital works in 2021/22,
Disabled Facilities Grants	0.392	It is very much demand led and subject to certain qualifying criteria, in particular, a test of resources does apply to all potential clients which can negatively impact on the number of cases that proceed to grant approval.
21 st Century School Schemes	6.800	Further consultation delayed the commencement of the chosen schemes. However, works are due to commence on site in early 2021/22 for the Final Band A scheme.
Waste Contract	2.199	Delays in the delivery of some fleet vehicles has meant this will slip into 2021/22. Final delivery of remaining vehicles expected in early 2021/22.
Tourism Gateway	1.016	Delays in the tendering arrangements meant that works had to be retendered in quarter 4. This is an ongoing scheme with a new budget allocation in the 2021/22 capital programme.
Various Flood schemes	1.893	Some schemes are ongoing and span across different financial years. Others have seen delays and time extensions for completion agreed by Welsh Government to carry forward the funding.
Holyhead Regeneration (THI Phase II)	0.866	Various delays throughout the year meant projects did not progress at the pace originally intended, which resulted in such a large variance to budget. New budget allocation for 2021/22.
Residential Site for Gypsies & Travellers	0.493	Work is ongoing to reduce the costs in order to match the available funding.
IT Projects	0.292	Delays experienced due to Covid and also items requiring renewal were lower than anticipated.
Capital works to existing assets	0.255	Delays experienced due to lack of tender response but works currently on site and progressing.
Leisure Improvements	0.243	Due to closure of leisure centres for most of the year and the management team moving to support Covid work, projects did not move forwards. Projects are in the pipeline and works are planned to continue in 2021/22.
Childcare capital grant	0.523	Other school sites have yet to be completed and Welsh Government have granted an extension to March 2022 to spend the remaining grant.

A full list of the capital schemes' expenditure against the budget can be seen in Appendix B of this report.

- 2.3** The Housing Revenue Account has spent 66% of its total budget, but performance has been affected by the Covid pandemic during this financial year. Progress on construction projects has been hampered by lockdowns, the requirement for staff isolation, reduced workforce presence in order to adhere to Covid guidelines on building sites and building materials shortages. Despite difficult conditions, contractors have generally shown resilience and have adapted well to new ways of working, and have endeavoured to maintain progress, but there has inevitably been some negative effect on overall performance.
- 2.4** As can be seen from Table 2.1 (above), there is a significant difference in funding for Capital Grants, Supported Borrowing, Unsupported Borrowing and the Revenue Contributions. The main reason for the underspend in grants is mentioned in paragraph 2.2, where large Capital Grants projects such as the 21st century Schools programme, Tourism Gateway, Beaumaris Flood Alleviation, Llanfair Flood scheme and Holyhead Regeneration (THI Phase II) scheme, have underspent significantly. Some of these schemes have a new allocation in the capital programme for 2021/22, with only some of the underspend slipping, while on others the underspend will slip entirely into 2021/22. Details of the slippage amounts can be seen in Appendix B. The main reason for the variance in the Unsupported Borrowing is the underspend in the 21st Century Schools programme and also the purchase of the new waste fleet. There were delays with the delivery of some of the new waste vehicles, which meant the entire fleet was not purchased before year end and is expected to complete within the first quarter of 2021/22. This, coupled with the fact that £1.922m grant funding was secured from Welsh Government towards the fleet, added to the variance in unsupported borrowing. The 21st Century schools programme is also a reason for the variance in Supported Borrowing, along with the underspend on the Residential sites for Gypsies and Travellers which were both, at least partially, funded by Supported Borrowing. This, coupled with the disabled access in education buildings being fully funded by grant rather than supported borrowing and, as mentioned in paragraph 3.1.24, the Authority received extra grant funding which replaced local funding in 2020/21. The variance in Revenue Contribution is down to the underspend in the HRA, which is mainly funded by revenue contributions.

3. FUNDING

3.1 Capital Grants

There are a number of Capital Grant schemes in the Capital Programme for 2020/21. There are some annual schemes that were completed during the year, such as the Road Safety Capital and Enable Grant. There were also some schemes that were awarded grant funding in previous years that were completed during the year, such as Llangefni Strategic Infrastructure. Some schemes are ongoing and will carry on into 2021/22, such as the 21st Century School, Tourism Gateway, various Flood Alleviation schemes, Childcare Capital Grant, Holyhead Townscape Transformation and the Holy Island Landscape Partnership. There were also new Capital Grants schemes awarded during the year, including the Transforming Towns Covid grant, Play Grant scheme and Resilient Road Fund.

3.1.1 Market Hall - Outstanding snagging was completed in mid-January 2021, as envisaged. In addition, planning approval for the cycle racks and bin store to the front piazza, although previously delayed, were approved at the Planning Committee. Agreement for the use of 60% of the first floor office space has now been achieved, with leases being finalised between Legal teams with occupation once Covid regulations support such occupation. In addition, final works to enable the coffee shop on the ground floor to be completed ready for let and occupation have been supported via third party external grant. This investment has also supported further sound reduction measures to the reception area and first floor meeting rooms after user feedback, which will be commenced in quarter 1 2021/22 and completed during early quarter 2.

- 3.1.2 Llangefni Strategic Infrastructure** – The scheme involves the construction of five new industrial units on the old Môn Training site and an extension to the Business Centre for letting to the private sector. The new industrial units have now been completed, and all five have been let. Work at the Business Centre has now been completed, with both offices let and occupied. The remaining spends have been allocated to upgrade the cladding and other minor works on the current Business Centre and work is now complete.
- 3.1.3 Holyhead Strategic Infrastructure** - This scheme is to construct ten new industrial units at Penrhos, Holyhead. The appointed contractor has now completed main works and is off site. Minor snagging works and commissioning works have also been completed. Issues were experienced relating to the electricity connection easements on site, which resulted in increased legal fees but this is now complete. The matter was finally completed 22 January 2021 and remaining works are now being progressed with urgency and are scheduled to complete in quarter 1 of 2021/22. European Regional Development Funding (ERDF) has been secured and a Joint Venture has been entered into with Welsh Government, which provides the match funding for the scheme. All the units have been successfully let.
- 3.1.4 21st Century Schools** - The final Band A scheme, which focuses on the New Ysgol Corn Hir, has recently received Full Business Case Approval and will be commencing on site in early June. Design works have commenced on the first Band B Project – New Foundation Phase Unit at Ysgol y Graig. The Strategic Outline Case/Outline Business Case for this project is currently being completed for submission to Welsh Government.
- 3.1.5 Transforming Towns Covid Grant** - All North Wales Local Authorities have been awarded £0.108m of Targeted Regeneration Investment (TRI) urban regeneration funding that has been repurposed to support town centre Covid adjustments. With Welsh Government agreement, the funding has been awarded in £10k grants to the five town councils and £5k grants to five community councils covering busy seaside villages. Items covered include adjustments to public toilets, benches, planters, picnic tables, sanitiser stations and signage. Part of the fund has also been used directly by the Council for social distancing signage and related measures. The grant was claimed in full with some car park improvements works remaining, to be carried out in quarter 1 2021/22.
- 3.1.6 Tourism Gateway** – The Holy Island International Visitor Gateway TAD (Tourism Attractor Destination) Project is a mainly European Regional Development Fund, Welsh Government and Heritage Lottery Fund funded package of projects taking place over several years. Holyhead Wayfinding signage designs have been finalised and installation is imminent. Procurement for detailed designs for the scheduled works at Holyhead Breakwater Country Park were undertaken during quarter 3. Due to no submissions received, works were re-tendered in quarter 4, with Wood plc appointed to proceed with project. Detailed designs to be undertaken during quarter 1 of 2021/22, with procurement of suitable construction company to follow afterwards.

- 3.1.7 Childcare Capital Grant** – £2.718m of grant funding has been secured for the period 2019 to 2021 to adapt a number of primary schools to enable the Council to provide sufficient childcare places to meet demand generated by the childcare offer. Additional facilities will be created at Ysgol Santes Dwynwen £0.400m, Ysgol Morswyn £0.413m, Ysgol Pencarnisiog £0.340m, Ysgol Esceifiog £0.364m, Ysgol y Tywyn £0.216m, and to deliver a Small Grants Scheme and Project Management £0.165m. Work has been completed at Ysgol Santes Dwynwen, Ysgol Morswyn, Ysgol Pencarnisiog, Ysgol y Tywyn and Ysgol Esceifiog. Surveys have been carried out on other school sites to determine where the remainder of the grant funding will be allocated. An additional £122k for small capital grants has been received, which was fully allocated and claimed. Welsh Government have granted an extension to March 2022 to spend the remaining grant.
- 3.1.8 Holyhead Townscape Transformation (Phase II THI)** - The first third party grant award has progressed with works underway during quarter 4. Despite shortages of materials and unknown structural issues being revealed during works leading to slight delays being incurred as a result, the project remains on track for practical completion to be achieved in quarter 1 2021/22. Upcoming changes to Welsh Government grant support for town centres during 2021/22 have moved away from an allocated to competitive project by project regional fund with no allocations to individual Councils, has injected a level of uncertainty not previously experienced in the past 10 years of the THI's operation. We are considering options and identifying priority projects that best accord with the revised approach to optimise the opportunity. The proposals at St Cybi's for the North East tower in the Upper Churchyard have been finalised with tenders anticipated being issued during quarter 1 2021/22.
- 3.1.9 The Holy Island Landscape Partnership** – The Landscape Partnership has secured funding of £1.146m from the National Lottery Heritage Fund (NLHF) to deliver a range of projects which focus on the natural environment of Holy Island. Permission to start from NLHF was expected in quarter 3 of 2019/20, but was delayed following a request for an extension to the European Regional Development Fund (ERDF) funding, which is being used as match funding for the Landscape Partnership, this has now been granted. The Permission to Start was received from the NLHF in quarter 3 2020/21. The Programme Manager and Project Officer took up their new roles in January 2021 and have been working to develop the Partnership and revisit project proposals. The NLHF has requested a further reprofile to extend the project delivery into 2024/25 with the possibility of additional funding.
- 3.1.10 Funding** has been approved by Welsh Government for the **Targeted Regeneration Investment Programme (TRIP)**. The purpose of the funding is to bring 108 empty properties back into use through four schemes, being First Time Buyers Support, Vacant Homes Landlord Assistance, Empty Homes Direct Intervention and Town Centre Living. These schemes will be delivered by both the Isle of Anglesey County Council, as the lead authority, and Gwynedd Council, as their joint delivery partner. £1.001m has been allocated for First Time Buyers Grants, Vacant Homes Landlord Assistance, Town Centre Living and Empty Homes Direct Intervention. An additional £284k was allocated in quarter 4 to support the creation of two Community Hubs in Amlwch and Penygroes and provide additional funding for the First Time Buyer Grants. The £1.285m was claimed in full in March 2021. In addition, £49k was allocated through the Important Buildings Regional Thematic Project to purchase a building in Holyhead which was also claimed in full.

- 3.1.11 Holyhead and Amlwch Drainage schemes** - These works are currently ongoing. In Holyhead, there is progression in developing a working agreement with Welsh Water and modelling data has now been shared to allow the study to holistically investigate the flooding risks that face both our and Welsh Water's systems in the town. In Amlwch, there is a need to work closely with Natural Resources Wales, such that the main river flood risk can be considered in the study. Currently awaiting agreement from Welsh Government to allow this to proceed. Both these studies could continue into next financial year and possibly FY 2022/23.
- 3.1.12 Small Scale Grants Work (25 locations)** - This grant is the largest grant that has ever been awarded to the Council for small scale schemes. Unfortunately, it was awarded during the Covid-19 pandemic and, as a consequence, construction works could not begin straight away. However, works continued and 24 out of the 25 schemes were completed.
- 3.1.13 Beaumaris Flood Alleviation** – Site works were substantially completed in the summer, with a portion of the works deferred. Work is beginning on developing the deferred portion of the works. Construction work will not begin until late 2021 at the earliest.
- 3.1.14 Pentraeth Flood Alleviation** - Welsh Government allocated funding for the Nant y Felin, Pentraeth Flood Alleviation scheme within their programme for 2019/20 financial year. This scheme was on site but then encountered unforeseen ground conditions. Additional funding was secured for the difficult ground conditions and for the Covid implications. Site works were substantially completed in the summer and the scheme is now complete.
- 3.1.15 Red Wharf Bay** - Consultancy work on the Design and Development of the Coastal Risk scheme in Red Wharf Bay is ongoing. There are some hurdles to overcome, particularly in relation to public consultation during the current restrictions. Following approval of the match funding, it is aimed that work could start in March 2022, dependent on the required permissions for Coastal Work.
- 3.1.16 Llanfair, Menai and Valley Full Business Case (FBC)** - All three schemes are progressing. There are concerns regarding the challenges the preferred option for Llanfair poses and further work is anticipated here. It is likely that the FBC (Design and Development) of the Llanfair scheme will continue well into the next financial year. There are fewer perceived risks with Menai Bridge and Valley and it is anticipated that Valley and Menai Bridge may be ready for construction within the 2021/22 financial year.
- 3.1.17 Hwb In-Schools Infrastructure Grant Scheme** – The planned completion date of the physical infrastructure equipment has been missed due to pressures on the implementation teams involved. A revised schedule has been proposed to and subsequently approved by Welsh Government for the remaining equipment to be in place before the beginning of the next academic year.
- 3.1.18 Adventure Playground, Breakwater Country Park** – Welsh Government awarded funding in relation to the Sustainable Development Fund for the Anglesey Area of Outstanding Natural Beauty. £0.100m was awarded for the design and installation of an adventure playground at Breakwater Country Park. An appointment has been made for a company to design and build the adventure play area. Welsh Government have agreed to extend the project completion to quarter 1 2021/22.
- 3.1.19 Electric Vehicle** – Welsh Government awarded funding in relation to the Sustainable Landscapes & Sustainable Places Programme for the Anglesey Area of Outstanding Natural Beauty. £0.05m was awarded for the purchase of a tourist information electric vehicle, with the grant being fully drawn down and entire budget committed.

- 3.1.20 Resilient Roads Fund** – This is a new grant funding stream, introduced this year. The Council has been successful in obtaining funding under this grant to study what resilience measures could be implemented on the A545 and B5109 either side of Beaumaris. Both these roads have a history of closures in times of adverse weather, and increased storminess associated with climate change will only worsen the situation. WS Atkins Ltd were commissioned by the Authority to undertake the Welsh Transport Appraisal Guidance (WelTAG) stages 1 and 2 resilience study, with the final version to be issued imminently. This report will form the basis for the WelTAG stage 3 to be undertaken in 2021/22.
- 3.1.21 Road Safety Capital** – This scheme incorporates two projects totalling £0.478m. One project involves the installation of road safety measures on the A5025, Valley to Menai Bridge, and the other project is the introduction of 20mph zones outside schools together with improved pedestrian links. The budget was spent in full by year end, with expenditure in quarter 4 for both aspects of the project totalling slightly in excess of the allocated amount due to additional signage requirements. Road safety and pedestrian improvement works completed on the A5025 together with the implementation of 20mph zones outside the Island’s school sites.
- 3.1.22 Active Travel** - £0.200m of Welsh Government Grant has been secured for minor infrastructure improvements, including installation of signage, cycle parking, removal of access barriers and path widening, as well as developing the Integrated Active Travel maps. The purpose of the grant is to promote and increase levels of active travel, improve health & well-being, reduce carbon emissions and improve active travel for employment, education and key services, destinations and public transport. The Authority procured external consultancy to undertake feasibility studies on potential Active Travel improvement schemes which could be delivered in the future, as well as undertaking local minor improvements within the designated settlements. The Authority also completed the 1st stage of the Active Travel Network mapping Consultation via Commonplace.
- 3.1.23 Local Transport Funding** - £0.813m of Welsh Government grant has been secured in relation to Local Transport Fund, Local Transport Network Fund and Ultra Low Emission Vehicle Transformation Fund. The purpose of these funds are to enable development of integrated, effective, accessible, affordable and sustainable transport systems and to enable development and deliver schemes that support the Welsh Government’s zero emission taxi/PHV by 2028 ambition.
- **Local Transport Fund** - £0.375m was secured for the completion of construction of the Gaerwen Park and Share site. The remaining landscaping/planting works were completed in quarter 4. £0.101m was secured for scheme preparation for the Holyhead Gateway Hub at Holyhead Breakwater and this was fully utilised. Furthermore, £0.203m was secured for the purchase of thermal road repair equipment , which was also fully utilised.
 - **Local Transport Network Fund** - £0.049m was secured for bus stop improvements and scheme development for bus passenger facilities at Pencarnisiog junction on the A4080. Some minor works were undertaken in quarter 3, with expenditure of the remaining budget to be made in quarter 4. Bus stop improvement work carried out at four locations, together with a site survey and feasibility study for improvements to the Pencarnisiog junction with the A4080 to include provision of a bus stop.

- **Ultra Low Emission Vehicle Transformation Fund** - £0.085m was secured for the provision of electric vehicle charge points at Llanfairpwll Park and Ride/Share facility as a sustainable transport hub. External consultants were commissioned in quarter 3 to undertake a feasibility study and detailed design for the site. Accommodation works and procurement of Electric Vehicle chargers was undertaken in quarter 4 and the Feasibility Study on the EV Charging Infrastructure was completed. Actual expenditure on the scheme amounted to £0.028m, with the underspend attributed to a number of factors over the past 12 months, primarily, due to the impact of Covid19, it was not possible to begin the study until late in 2020. The most significant issue that has delayed the completion of the study is the delay in receiving information from Scottish Power Energy Networks (SPEN), whom are the District Network Operator (DNO). There was an interdependency in respect of receiving information on the electrical infrastructure requirements and associated costs that will be required to implement the options identified in the Feasibility Study. There was positive progress in terms of progression of the Feasibility Study and, once the modelling works are completed, it will be possible for the project development and implementation to be undertaken.

3.1.24 Additional School Maintenance Grant - In the latter part of 2020/21, the Authority was awarded £1.183m of additional grant funding for school Capital maintenance works. The grant funding was used to fund locally determined capital schemes in 2020/21, replacing funding from the Authority's own resources. The funding saved by the Authority from this grant will now be used to fund school Capital maintenance works in 2021/22.

3.2 Capital Receipts

3.2.1 The Capital Receipts for the 2020/21 Financial Year was:-

	Budget 2020/21 £'000	Received to 31 March 2021 £'000	Variance (Under) / Over Budget £'000
Council Fund :			
Smallholdings	0	20	20
General	314	564	249
Industrial	0	0	0
Schools	554	370	(184)
Total	868	954	85

3.2.2 The Useable Capital Receipts for 2020/21 was £0.954m, against the budget of £0.868m, which is over the budget. The main reason for the variance is that assets that were included in the budgeted figure were not sold in the year, amounting to £505k. One of these is now not actively being held for sale in 2021/22, with the others anticipated to be sold in 2021/22. This is countered with capital receipts being received in the year which were not included in the budgeted figure (£583k) and also receiving more for assets sold than anticipated in the budget (£7k).

As can be seen in Appendix B, some Capital schemes will be completed in the next financial year, with the funding for these schemes also being forwarded to 2021/22, and these Capital receipts slippage will part fund the capital programme slippage. Any surplus capital receipts, after funding any overspend and the further works, will be transferred to the General Fund Capital Receipts.

4. FUTURE YEARS

4.1 The Capital Budget Report for 2021/22 was considered and approved by the full Council on 1 March 2021. The total capital programme for 2021/22 (including 21st Century Schools and Housing Revenue Account) totals £36.155m. This can be broken down to:-

- **General Fund**
 - 2020/21 committed brought forward - £4.000m;
 - Refurbishment/Replacing Existing Assets - £4.137m;
 - New Capital Projects 2020/21 - £1.105m;
 - 21st Century Schools - £6.600m.
- **Housing Revenue Account (HRA)**
 - 2020/21 allocation for schemes - £20.313m.

The proposed funding will be £12.347m (34%) from external funding sources, such as Capital Grants, and £23.808m (66%) from internal sources.

This includes £5.055m of supported borrowing, £2.498m of unsupported borrowing, with the remaining £16.255m funded from the Council's own reserves.

- 4.3 As can be seen in Appendix B, it is proposed that £11.898m will be carried forward into 2021/22 as slippage for capital schemes that did not complete by the end of March 2021. In total, there are schemes in the General Fund totalling £9.650m and HRA schemes for £2.248m. The funding for these schemes will also slip into 2021/22 and, for the General Fund, this comprises £0.213m Capital Receipts, £3.175m of Capital Grants, Supported Borrowing £3.711m, £2.199m from unsupported borrowing and £0.352m from Reserves, with the HRA element made of Revenue Contribution from HRA. As can be seen in Table 2.1 and paragraph 2.4 of this report, there is sufficient underspending against these funding streams that can be carried forward to 2021/22.
- 4.4 If the slippage in Appendix B to this report is approved by this Committee, the total Capital Programme for 2021/22 will be £48.053m, of which £25.492m will be General Fund and £22.561m HRA. Additional schemes may be added onto the Capital Programme during 2021/22 if additional grant funding becomes available.
- 4.5 The outbreak of Covid 19 continued to have an impact into this financial year, where many works on site were halted at the start of the financial year, in line with Government restrictions and guidelines. Some schemes, due to these delays, therefore, did not complete in year due to this and will continue into 2021/22. No doubt 2021/22 will also see the ongoing impact and uncertainty of Covid 19.

5. IMPACT ON THE TREASURY MANAGEMENT STRATEGY

5.1 The Capital Finance Requirement (CFR) at 31 March 2021 is £136.560m, which is the underlying need for the Authority to borrow to be able to fund its Capital Programme. The external borrowing currently stands at £126.417m.

The Authority is within its authorised borrowing limits, as per the 2021/22 Treasury Management Strategy Statement (Appendix 11 of that statement). A full review on Treasury Management will be presented to the Governance and Audit Committee and the Executive in due course.

6. CONCLUSION

- 6.1** The level of underspending, although significant (43% of the funding available), is not unexpected when dealing with a number of large complex projects which need to receive political approval, follow procurement regulations, require approval from Welsh Government or other funding bodies and are subject to unexpected issues once the work commences on site. The majority of the underspending relates to large projects, where the timing of the work has not followed the planned timetable (21st Century Schools, Gypsy and Traveller sites, Infrastructure projects and Acquisition of Existing Properties and Development of New Properties for the HRA) or due to works being halted on sites, therefore, resulting in schemes not being able to complete on time. With large capital projects, unexpected delays do normally occur and it is not unusual to see expenditure on these types of projects slipping. In all cases, the funding for the projects have been secured and will be carried forward to 2021/22, with no loss of resources for the Council.

APPENDIX B

Summary of the Capital Expenditure against the Capital Budget and the slippage into 2021/22

Service	Annual Budget (£)	Total Expenditure (£)	Total (Under) / Overspend (£)	Annual Budget Spent %	Variance %	Underspend to be carried forward to 2021/22 (£)	Comments
Housing General Fund							
Disabled Facilities Grants	636,000	244,146	(391,854)	38	62	100,000	£100k slippage in order to ensure adequate funds to finance two potential applications with a high capital value. Slippage funded by supported borrowing .
Residential Site for Gypsies and Travellers	523,506	30,529	(492,977)	6	94	492,977	
Compulsory Purchase Scheme	135,000	300,157	165,157	222	(122)	0	
Enable Grant	93,200	93,885	685	101	(1)	0	
TRIP Landlord Grant Scheme	147,576	127,879	(19,697)	87	13	0	
TRIP First Time Buyer Grant	362,000	415,156	53,156	115	(15)	0	
Affordable Housing	30,650	0	(30,650)	0	100	30,650	
Total	1,927,932	1,211,752	(716,180)	63	37	623,627	Slippage funded by capital receipts .
Housing HRA							
Central Heating Contract	400,000	21,387	(378,613)	5	95	0	Covid has had some effect on this year's spend, building sites were forced to shut down for a few weeks due to Builder's Merchants being closed during the first lockdown and staff of some companies were furloughed. When building activities re-started, it was with a reduced workforce presence due to the need to socially distance and adhere to Covid guidelines on site, a situation that remains, resulting in less progress than expected being made on construction projects. Materials shortages were also encountered resulting in slowing down of progress. Also, during the first six months of the year, no existing properties were 'bought-back' as it was not possible to undertake private house visits and surveys.
Planned Maintenance Contract	6,120,000	4,370,826	(1,749,174)	71	29	0	
Energy Performance Improvement	537,000	2,079	(534,921)	0	100	0	
Environmental Works	750,000	61,717	(688,283)	8	92	0	
Acquisition of Existing Properties and Development of new properties	9,230,000	6,982,203	(2,247,797)	76	24	2,247,797	
Remodelling Llaur y Dref	2,218	49,621	47,403	2237	(2,137)	0	
Public Sector Adaptations	350,000	168,164	(181,836)	48	52	0	
Fire Risk	450,000	52,735	(397,265)	12	88	0	
Contaminated Land	20,000	9,573	(10,427)	48	52	0	
WHQS	1,172,875	904,240	(268,635)	77	23	0	
Total	19,032,093	12,622,544	(6,409,549)	66	34	2,247,797	Slippage funded by revenue contribution .

Service	Annual Budget (£)	Total Expenditure (£)	Total (Under) / Overspend (£)	Annual Budget Spent %	Variance %	Underspend to be carried forward to 2021/22 (£)	Comments
Lifelong Learning							
Disabled Access in Education Building	500,000	226,746	(273,254)	45	55	100,000	Less requests for disabled pupils received. Contracts still on site are Llanfawr and Ysgol Gyfun Llangefni. Work required at Holyhead Secondary is subject to the feasibility on the house blocks.
Refurbish Education Building	3,217,275	1,798,472	(1,418,803)	56	44	1,418,803	In the latter part of 2020/21, the Authority was awarded £1.183m of additional grant funding for school Capital maintenance works. The grant funding was used to fund locally determined capital schemes in 2020/21, replacing funding from the Authority's own resources. The funding saved by the Authority from this grant will now be used to fund school Capital maintenance works in 2021/22 - funded by supported borrowing .
School Safety	200,000	-	(200,000)	0	100	200,000	Fund to undertake a review of schools site risk assessments - anticipated to progress in 2021/22 - to be funded by supported borrowing .
Demolition of schools	324,620	291,470	(33,150)	90	10	33,150	Remainder of budget slipped to complete works - funded by supported borrowing .
21st Century Schools - Ysgol y Graig	666,000	34,485	(631,515)	5	95	0	Due to reprofile of scheme and new allocation, no slippage is required. The underspend is the result of a delay to the programme due to repeat in consultation process. New allocation will be in line with updated Matrix received.
21st Century Schools - Ysgol Rhyd Y Llan	31,861	50,660	18,799	159	(59)	0	
21st Century Schools - Ardal Seiriol	400,000	-	(400,000)	0	100	0	Due to reprofile of scheme and new allocation, no slippage is required. The underspend is the result of a delay to the programme due to repeat in consultation process. New allocation will be in line with updated Matrix received.
21st Century Schools - Ysgol Santes Dwynwen	-	5,434	5,434			0	
21st Century Schools - Ardal Amlwch	100,000	1,620	(98,380)	2	98	0	Due to reprofile of scheme and new allocation, no slippage is required. The underspend is the result of a delay to the programme due to repeat in consultation process. New allocation will be in line with updated Matrix received.
21st Century Schools - Llangefni New Build	3,507,000	567,379	(2,939,621)	16	84	0	Due to reprofile of scheme and new allocation, no slippage is required. The underspend is the result of a delay to the programme due to repeat in consultation process. New allocation will be in line with updated Matrix received.
Flying Start Capital Grant	35,000	35,153	153	100	(0)	0	
Flying Start Capital Grant	4,276	4,661	385	109	(9)	0	
Increasing capacity for childcare capital grant	1,291,197	767,781	(523,416)	59	41	523,416	Ongoing scheme - slippage funded by grant
21st Century Schools - Band A Modernisation	1,205,000	-	(1,205,000)	0	100	0	Due to reprofile of scheme and new allocation, no slippage is required. The underspend is the result of a delay to the programme due to repeat in consultation process. New allocation will be in line with updated Matrix received.
21st Century Schools - Band B Modernisation	1,550,000	-	(1,550,000)	0	100	0	Due to reprofile of scheme and new allocation, no slippage is required. The underspend is the result of a delay to the programme due to repeat in consultation process. New allocation will be in line with updated Matrix received.
Chromebooks (Summer Activities Grant)	19,899	19,989	90	100	(0)	0	
Artwork - John Kyffin Williams	12,000	12,000	0	100	0	0	
Play Grant	67,523	62,330	(5,193)	92	8	0	Grant award for 2020/21 year only - no slippage.
Total	13,131,651	3,878,179	(9,253,472)	30	70	2,275,369	

Service	Annual Budget (£)	Total Expenditure (£)	Total (Under) / Overspend (£)	Annual Budget Spent %	Variance %	Underspend to be carried forward to 2021/22 (£)	Comments
Economic and Regeneration							
Plas Arthur Works to Fitness Room	102,864	116,010	13,146	113	(13)	0	
Leisure Improvements	250,000	6,688	(243,312)	3	97	243,312	Due to closure of leisure centres for most of the year and the management team moving to support Covid work, projects did not move forwards. Projects are in the pipeline and continuing works, therefore, slippage required into 2021/22 - funded by reserves .
Tourism Gateway	1,076,233	60,425	(1,015,808)	6	94	50,000	Council funding to be carried forward - new grant allocation in 2021/22 budget - slippage funded by supported borrowing .
Holyhead Strategic Infrastructure	1,553,764	1,469,101	(84,663)	95	5	84,663	Slippage funded by grant .
Llangefni Strategic Infrastructure	231,360	232,399	1,039	100	(0)	0	
Planning System Invest to Save	15,252	9,687	(5,565)	64	36	5,565	Continuing works - slippage required, funded by reserves .
Penrhos Industrial Estate Phase 3	24,925	24,925	0	100	(0)	0	
Economic Development & Environmental Wellbeing	95,000	0	(95,000)	0	100	95,000	Match funding to be carried forward - funded by supported borrowing .
Porth Wrach Slipway – Enforcement Cameras	30,000	0	(30,000)	0	100	30,000	Requested slippage for funds to be utilised in the future - funded by supported borrowing .
School Site Redevelopment TRIP	7,222	0	(7,222)	0	100	7,222	Match funding to be carried forward - funded by reserves .
Economic Development - To seek Match Fund	64,150	0	(64,150)	0	100	64,150	Match funding to be carried forward - funded by supported borrowing .
Gateway Units	160,000	512,753	352,753	320	(220)	0	
Transforming Towns Covid Grant	108,000	97,936	(10,064)	91	9	10,064	Further works to be completed and slippage required - funded by grant .
Arfor Grant	160,000	160,000	(0)	100	0	0	
AONB Grant - Electric Vehicle	50,000	23,879	(26,121)	48	52	26,121	Budget fully committed and extension of time permitted- slippage funded by grant .
AONB Grant - Breakwater Playground	100,000	0	(100,000)	0	100	100,000	Extension of time permitted to Q1 2021/22 - funded by grant .
Total	4,028,770	2,713,803	(1,314,967)	67	33	716,097	

Service	Annual Budget (£)	Total Expenditure (£)	Total (Under) / Overspend (£)	Annual Budget Spent %	Variance %	Underspend to be carried forward to 2021/22 (£)	Comments
Highways							
Upgrade Pay and Display Machines in Car Parks	30,000	9,932	(20,068)	33	67	20,068	Orders rolled forward into 2021/22 - funded by supported borrowing . Committed expenditure - to be rolled forward - funded by grant and supported borrowing .
Vehicles	623,867	464,673	(159,194)	74	26	159,194	
Maes Awyr Mon	16,724	16,724	0	100	(0)	0	
Highways Resurfacing	1,962,996	1,619,690	(343,307)	83	17	343,307	Jobs programmed to be carried out early in new financial year - funded by supported borrowing .
Beaumaris Flood Alleviation Works (WG)	683,371	203,702	(479,669)	30	70	479,669	Continuing works - grant funding approved for extension of time - funded by grant, supported borrowing and reserves .
Pentraeth Flood Alleviation Works (WG)	325,581	297,532	(28,049)	91	9	28,049	Contract on the scheme is complete with some additional costs remaining. Funded by grant and reserves .
Llansadwrn Flood Alleviation	39,986	7,695	(32,291)	19	81	32,291	Continuing works - extension of time approved for grant funding - funded by grant and reserves .
Holyhead & Amlwch Drainage Studies	69,845	17,701	(52,144)	25	75	52,144	Continuing works - extension of time approved for grant funding - funded by grant and supported borrowing .
Red Wharf Bay Flood Scheme	104,952	30,799	(74,153)	29	71	74,153	Continuing works - extension of time approved for grant funding - funded by grant .
Llanfair Flood Scheme	406,034	6,387	(399,647)	2	98	399,647	Continuing works - extension of time approved for grant funding - funded by grant .
FBC Menai Flood Scheme	161,801	5,624	(156,177)	3	97	156,177	Continuing works - extension of time approved for grant funding - funded by grant .
FBC Valley Flood Scheme	150,913	52,597	(98,316)	35	65	98,316	Continuing works - extension of time approved for grant funding - funded by grant .
Mill Lane Structure	201,250	112,153	(89,097)	56	44	89,097	Continuing works - extension of time approved for grant funding - funded by grant and reserves .
Dwyran Ordinary Watercourse NFM	213,192	24,639	(188,553)	12	88	188,553	Continuing works - extension of time approved for grant funding - funded by grant .
Mill Lane - NFM	245,525	1,565	(243,960)	1	99	243,960	Continuing works - extension of time approved for grant funding - funded by grant .
Invest to Save - Vehicles	72,980	40,993	(31,987)	56	44	31,987	Committed expenditure - to be rolled forward - funded by supported borrowing .
Small scale grants work	739,921	721,074	(18,847)	97	3	0	Grant award for 20/21 year only - no slippage.
Active Travel	200,000	193,145	(6,855)	97	3	0	Grant award for 20/21 year only - no slippage.
A545 Beaumaris	24,727	23,941	(786)	97	3	786	Funded by capital receipts .
Road Safety Capital	478,000	517,535	39,535	108	(8)	0	Grant award for 2020/21 year only - no slippage.
Resilient Roads Fund	125,000	122,805	(2,195)	98	2	0	Grant award for 2020/21 year only - no slippage.
LTF - Gaerwen Park and Share	375,000	367,551	(7,449)	98	2	0	Grant award for 2020/21 year only - no slippage.
Local Transport Network Fund - Bus Stop improvement works	49,000	29,393	(19,607)	60	40	0	Grant award for 2020/21 year only - no slippage.
Vehicle Transformation Fund - Electric Vehicle Charge Points	85,000	27,701	(57,299)	33	67	0	Grant award for 2020/21 year only - no slippage.
LTF Thermal Road Repair Equipment	203,100	203,100	0	100	0	0	
Holyhead Gateway Hub	263,593	263,015	(578)	100	0	0	Grant award for 2020/21 year only - no slippage.
Total	7,852,358	5,381,665	(2,470,692)	69	31	2,397,398	

Service	Annual Budget (£)	Total Expenditure (£)	Total (Under) / Overspend (£)	Annual Budget Spent %	Variance %	Underspend to be carried forward to 2021/22 (£)	Comments
Waste Management							
Waste Contract	4,482,000	2,283,221	(2,198,779)	51	49	2,198,779	Remaining fleet will be purchased in early 2021/22 - funded by unsupported borrowing .
Repair and Re-use Activities in Welsh Town	110,000	110,000	0	100	0	0	
Circular Economy Funding (266)	439,100	413,026	(26,074)	94	6	64,093	Extension of time awarded on the grant for specific delayed plant - funded by grant .
Circular Economy Funding (265)	477,830	406,683	(71,147)	85	15	13,175	Extension of time awarded on the grant for specific delayed plant - funded by grant .
Total	5,508,930	3,212,930	(2,296,000)	58	42	2,276,047	
Property							
Refurbish Existing Assets	872,677	617,724	(254,953)	71	29	254,953	Re-roofing of Gaerwen depot delayed due to lack of tender response but this is currently on site. Slippage funded by supported borrowing .
Invest To Save Property	1,697,017	1,697,017	0	100	0	0	
Smallholding Refurbishments	100,000	88,643	(11,357)	89	11	11,357	Ongoing works - to be slipped - funded by capital receipts .
Cromlech Farm	3,172	2,252	(920)	71	29	920	Funded by reserves .
Total	2,672,866	2,405,636	(267,230)	90	10	267,230	
Transformation							
ICT- Core Infrastructure	292,662	45,196	(247,466)	15	85	247,466	High value elements of infrastructure are due for renewal in 2021/22, therefore, carrying this capital will ensure there is sufficient to cover those costs. Slippage funded by supported borrowing .
ICT - Desktop Refresh	121,000	119,807	(1,193)	99	1	1,193	Slippage funded by supported borrowing .
ICT - Anglesey Connected (AC) to PSBA transition	32,405	9,161	(23,244)	28	72	23,244	Work is coming to an end on this transition, the remaining capital will go towards fibre to difficult to reach sites. Slippage funded by supported borrowing .
ICT - Upgrade meeting rooms	19,964	0	(19,964)	0	100	19,964	This spend has not occurred during Covid but will resume with the return to the office. Slippage funded by supported borrowing .
Hwb IT Infrastructure	63,124	46,280	(16,844)	73	27	0	
EdTech IT Equip	550,216	550,216	0	100	0	0	
Total	1,079,371	770,660	(308,711)	71	29	291,866	
Planning							
Holyhead Market Hall Hub Project	281,000	18,596	(262,404)	7	93	262,404	Ongoing works funded by grant .
Holyhead Landscape Partnership	143,300	0	(143,300)	0	100	143,300	Ongoing works funded by grant .
Holyhead Regeneration (THI Phase II)	900,000	33,595	(866,405)	4	96	262,000	Ongoing works funded by grant, reserves and capital receipts .
Total	1,324,300	52,191	(1,272,109)	4	96	667,704	
Adult Services							
ICF	1,732,800	879,772	(853,028)	51	49	0	Budgets of individual schemes within ICF altered throughout the year, new scheme for next year, no slippage.
Bryn Hwfa Community Hub	13,155	0	(13,155)	0	100	13,155	Ongoing works funded by grant .
Plas Crigyll Refurbishment	37,978	1	(37,978)	0	100	37,978	Delayed due to inability to gain access to the home - slippage funded by supported borrowing .
Plas Mona Refurbishment	83,371	0	(83,371)	0	100	83,371	Delayed due to inability to gain access to the home - slippage funded by supported borrowing .
Total	1,867,304	879,772	(987,532)	47	53	134,504	
TOTAL	58,425,574	33,129,133	(25,296,442)	57	43	11,897,638	

This page is intentionally left blank

ISLE OF ANGLESEY COUNTY COUNCIL	
REPORT TO:	THE EXECUTIVE
DATE:	21 JUNE 2021
SUBJECT:	HRA BUDGET MONITORING, OUTTURN 2020/21
PORTFOLIO HOLDER(S):	COUNCILLOR ROBIN WILLIAMS
HEAD OF SERVICE:	MARC JONES
REPORT AUTHOR:	STEPHEN MOORE
TEL:	01248 752634
E-MAIL:	StephenMoore@ynysmon.gov.uk
LOCAL MEMBERS:	n/a
A - Recommendation/s and reason/s	
<p>1. The Executive is requested to note the following:-</p> <p style="margin-left: 20px;">(i) The position set out in respect of the financial performance of the Housing Revenue Account (HRA) for the financial year ended 31 March 2021.</p> <p>2. Background</p> <p style="margin-left: 20px;">(i) In March 2020, the Council agreed a revenue budget for 2020/21 that showed a planned surplus of £7.8m.</p> <p style="margin-left: 20px;">(ii) The capital budget for 2020/21 was £19.1m including allowance for expenditure that was not completed from the 2019/20 capital budget.</p> <p style="margin-left: 20px;">(iii) The combination of both the revenue budget and adjusted capital budget gave a planned budget deficit of £7.1m, which would be funded from the HRA reserve.</p> <p style="margin-left: 20px;">(iv) The HRA is 'ringfenced', and its reserves cannot be transferred to the General Fund, nor can General Fund reserves be used to fund the HRA.</p> <p>3. This report sets out the financial performance of the HRA for the period from 1st April 2020 to 31 March 2021.</p> <p>4. Overview</p> <p style="margin-left: 20px;">(i) The revenue financial outturn shows an underspend of £557k, compared to a projected underspend of £238k at the end of quarter 3. The outturn for income is £154k better than the original budget, and expenditure outturn is £403k below the original budget as explained below. More detail is shown in Appendix A.</p> <p style="margin-left: 20px;">(ii) The Capital expenditure is £6,410k below the original budget, compared to the forecast of £8,022k below budget at the end of quarter 3. More detail is shown in Appendix B.</p> <p style="margin-left: 20px;">(iii) The outturn deficit (combining both revenue and capital) is £8,234k less than the budget, compared to a forecast deficit of £8,053k less than the budget at the end of quarter 3, largely the result of lower than budgeted capital expenditure. This means that there is a surplus of £1,145k for the year, leaving an HRA reserve of £9,742k available to fund future capital projects.</p>	

5. Income

- (i) At the end of the year, the level of income received was £154k better than the budget as noted below (compared to £197k worse than profiled budget at quarter 3).
- (ii) Rental income was £94k below budget (£203k below at the end of quarter 3). The budget, however, assumes that new properties would come on stream during the year that have been delayed (see also the 'capital' section below). The outturn was £56k better than forecast at the end of quarter 3.
- (iii) Service charge income, which is based on the actual costs incurred, was just £3k better than the budget. The budget was completely reviewed following last year's significant budget underspend.
- (iv) Other income was £27k better than the budget, largely due to the receipt of revenue grants late in the year that were not expected at the end of quarter 3.
- (v) The 30 year plan includes a provision of £280k towards bad debts, 1.5% of the total rent income. This was an increase from 1.25% in the previous year to allow for the continuing roll out of Universal Credit. A bad debt only arises when there is no realistic prospect of recovering the arrears of rent owed. The actual provision in the 2019/20 annual account was £118k, just 0.65% of the total rent income, reflecting the efforts made to ensure that the rent due is recovered. These provisions were made before the Covid 19 pandemic affected Anglesey. At the end of March 2020, the level of rent arrears was 2.41% of rental income (£438k). At the end of June, this had risen to 3.4% (£625k), an increase of 50%. At the end of September this had decreased to 3.33% (£612k), at the end of December this had further reduced to 3.14% (£578k) and at the end of March was further reduced to 2.98% (£548k), a remarkable performance when the effects of the pandemic are taken into account. The Welsh Government are monitoring the effects of Covid on the finances of all housing stock holding local authorities in Wales, and the most recent analysis (to the end of December) shows levels of debt ranging from around 2.5% to over 5.5% amongst the 11 local authorities, with Anglesey being 4th best of the 11. As a result of all the favourable trends, the additional provision towards bad debts was £57k, £223k less than the original provision.
- (vi) The overall outturn for income was £153k better than budget (a forecast of £150k worse than budget was shown at the end of quarter 3), but £223k of this change is due to the reduction in the provision for bad debts.

6. Non Repairs and Maintenance Expenditure

- (i) At the end of the year, non repairs and maintenance expenditure was £152k over budget (£47k below budget at quarter 3). At the end of quarter 3, a forecast of £21k was shown. Since then, there has been a review of Council Tax on HRA properties, particularly empty properties (which couldn't be brought back into use as quickly as normal due to the pandemic restrictions) and the communal facilities that had not previously been charged (an additional £97k), additional utility charges for the communal areas (£29k), and additional secondary pension contributions (£47k).

7. Repairs and Maintenance

- (i) The Housing Maintenance Unit (HMU) shows an underspend of £138k (£259k under at quarter 3). This is the direct result of the Covid 19 situation where only essential repairs were being undertaken, which has reduced the costs of materials and the use of subcontractors. As stated in the last report, the effect of increased activity once pandemic restrictions are reduced is hard to quantify, but the final cost is comparable with the previous forecast of a £200k underspend made prior to the lifting of some of the restrictions.
- (ii) Expenditure on non HMU building maintenance staff was £97k (£67k below at quarter 3) below budget at the end of the financial year, due to recruitment proving slower than had been anticipated.
- (iii) Other Repairs and Maintenance costs are overspent by £166k (£134k over at quarter 3) compared to the profiled budget. The main areas of overspend are grounds maintenance and urgent unforeseen work on sewage treatment plants. The budget will be reviewed for 2021/22.

8. Year End Adjustments

- (i) This heading covers items of expenditure (capital financing costs and recharges from the General Fund) that form part of the year end accounting process. The result of the process this year was an underspend of £487k.
- (ii) The main saving was due to the reduced capital expenditure, meaning that no additional HRA borrowing was required. This saved £570k compared to the budget.
- (iii) Recharges from the Housing Service were £10k more than the budget, and recharges from the rest of the Council (which include the work of the Legal, HR, ICT and Resources functions, and a charge for the occupation of Council property) were £73k more than the budget (mostly arising from the review of the value of Council offices).

9. Capital Expenditure

- (i) The original capital programme approved by the Council in March 2020, totalled £19,114k, which was to be funded by the Major Repairs Allowance (£2,660k), other capital grants (£1,450k) and a contribution from the HRA reserve of £15,004k. This includes expenditure carried forward from the 2019/20 capital programme. In the event, not all of the expenditure to be carried over was required, so there is now a revised budget of £19,032k (£14,922k after allowing for £4,110k of grant funding). The outturn was £12,622k, £6,410k less than the budget (compared to a forecast of £8,022k below budget at quarter 3).
- (ii) Capital projects have been seriously affected by the pandemic, leading to significant delays in projects. This is particularly so in the case of acquiring ex right to buy properties due to the effective suspension of the house property market. There has been considerable progress during the final quarter, however, with actual expenditure increasing by over 70% from £7,355k to £12,622k. The projects that did not proceed as planned have been deferred into future financial years. Further details are shown in appendix B below.

- (iii) In addition, advantage was taken of further capital grants that became available, providing additional funding of over £1.2m. This additional funding further reduced the amount that needed to be funded from HRA revenue which was reduced from the originally planned £15m to £7.25m. The funds made available is then available to fund the projects that have been deferred into the next financial year.

10. HRA balance

- (i) The opening balance of the HRA reserve stood at £8,597k. The revised budget allowed for the use of £7,088k of this balance. In the event, the reduced expenditure has allowed an additional £1,145k to be added to the balance, leaving a total of £9,742k. This balance is ringfenced, so is available to fund future HRA expenditure only.

B - What other options did you consider and why did you reject them and/or opt for this option?		
n/a		
C - Why is this a decision for the Executive?		
This matter is delegated to the Executive.		
CH - Is this decision consistent with policy approved by the full Council?		
Yes		
D - Is this decision within the budget approved by the Council?		
Yes		
DD - Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	Report was considered by the SLT at its meeting on 1 June 2021 and the comments made on the draft report have been incorporated into the final report.
2	Finance / Section 151 (mandatory)	n/a – this is the Section 151 Officer’s report.
3	Legal / Monitoring Officer (mandatory)	Will be consulted as part of SLT.
4	Human Resources (HR)	Not applicable
5	Property	Not applicable
6	Information Communication Technology (ICT)	Not applicable
7	Scrutiny	
8	Local Members	Not applicable
9	Any external bodies / other/s	Not applicable
E - Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	

F - Appendices:

Appendix A – Revenue expenditure outturn for 2020/21.
Appendix B – Capital expenditure outturn for 2020/21.

FF - Background papers (please contact the author of the Report for any further information):

- 2019/20 HRA budget (as approved by this Committee in March 2019).
- HRA 30 Year Business Plan 2019/49 (as approved by this Committee in March 2019).

HOUSING REVENUE ACCOUNT OUTTURN 2020/21

	Annual Budget 2020/21	Outturn	Variance	Q3 Forecasted Outturn	Change from Q3 Forecast
	£	£	£		
REVENUE ACCOUNT					
Income					
Dwellings	(18,407,000)	(18,313,407)	93,593	(18,257,000)	(56,407)
Garages	(218,000)	(212,407)	5,593	(218,000)	5,592
Service Charges	(212,000)	(214,605)	(2,605)	(212,000)	(2,605)
Other	(199,000)	(226,193)	(27,193)	(199,000)	(27,193)
Bad Debt Provision	280,000	56,954	(223,046)	280,000	(223,046)
TOTAL INCOME	(18,756,000)	(18,909,658)	(153,658)	(18,606,000)	(303,658)
Non Repairs & Maintenance Expenditure					
Tenant Participation	136,170	94,356	(41,814)	101,170	(6,814)
Rent Administration	450,220	489,282	39,062	450,220	39,062
Estate Management	247,430	163,486	(83,944)	247,430	(83,944)
Other Revenue Expenditure	899,340	1,138,398	239,058	913,340	225,058
Total Non R & M Expenditure	1,733,160	1,885,522	152,362	1,712,160	173,362
Repairs and Maintenance					
Housing Maintenance Unit (HMU)	3,112,000	2,974,274	(137,726)	2,912,000	62,274
Building Maintenance Staff (non HMU)	926,020	828,872	(97,148)	866,020	(37,148)
Other Repairs and Maintenance	448,200	614,690	166,490	548,200	66,490
Total Repairs & Maintenance	4,486,220	4,417,836	(68,384)	4,326,220	91,616
Year End Adjustments					
Capital Financing Charges	3,093,000	2,523,125	(569,875)	3,093,000	(569,875)
Recharge from Housing Services	790,630	800,507	9,877	790,630	9,877
Recharge from Central Services	818,990	891,806	72,816	818,990	72,916
Total Year End Adjustments	4,702,620	4,215,438	(487,182)	4,702,620	(487,182)
TOTAL REVENUE EXPENDITURE	10,922,000	10,518,796	(403,204)	10,741,000	(222,204)
TOTAL REVENUE (SURPLUS) / DEFICIT	(7,834,000)	(8,390,862)	(556,862)	(7,865,000)	(525,862)

CAPITAL EXPENDITURE ACCOUNT					
2020/21 Expenditure	19,032,093	12,622,544	(6,409,549)	11,010,058	1,612,486
Major Repairs Allowance	(2,660,000)	(2,674,000)	(14,000)	(2,660,000)	(14,000)
Other Grants	(1,450,000)	(2,703,127)	(1,253,127)	(1,450,000)	(1,253,127)
TOTAL CAPITAL (SURPLUS) / DEFICIT	14,922,093	7,245,417	(7,676,676)	6,900,058	345,359
NET (INCREASE) / DECREASE IN HRA RESERVE	7,088,093	(1,145,445)	(8,233,538)	(964,942)	(180,503)
Opening HRA Balance	(8,597,000)	(8,597,000)		(8,597,000)	0
Net (Increase) / Decrease in HRA Reserve	7,088,093	(1,145,445)	(8,233,538)	(964,942)	(180,503)
Closing HRA Balance	(1,508,907)	(9,742,445)	(8,233,538)	(9,561,942)	(180,503)

APPENDIX B

Service	Annual Budget (£)	Outturn (£)	Variance (£)	Q3 Forecasted Outturn (£)	Change from Q3 Forecast (£)
<u>Housing HRA</u>					
Central Heating Contract	400,000	21,387	(378,613)	0	21,387
Planned Maintenance Contract	6,120,000	4,370,826	(1,749,174)	4,500,000	(129,174)
Energy Performance Improvement	537,000	2,079	(534,921)	150,000	(147,921)
Environmental Works	750,000	61,717	(688,283)	100,000	(38,283)
Acquisition of Existing Properties/Development of New Properties	9,230,000	6,982,202	(2,247,798)	5,250,000	1,732,202
Premises Remodelling of Existing Stock	2,218	49,621	47,403	50,485	(864)
Public Sector Adaptations	350,000	168,164	(181,836)	150,000	18,164
Fire Risk	450,000	52,735	(397,265)	100,000	(47,265)
WHQS	1,172,875	904,240	(268,635)	700,000	204,240
Remediation Work	20,000	9,573	(10,427)	9,573	0
Totals for Housing HRA	19,032,093	12,622,544	(6,409,549)	11,010,058	1,612,486

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	Executive Committee
Date:	21 June 2021
Subject:	Impact of the Public Service Vehicle Accessibility Regulations 2000 on the sale of vacant seats on school / college transport
Portfolio Holder(s):	Councillor Robert G Parry OBE FRAGs, Councillor R Meirion Jones
Head of Service / Director:	Huw Percy - Head of Service Highways, Waste and Property Rhys Hughes - Director of Education, Skills and Young People
Report Author: Tel: E-mail:	Iwan Cadwaladr 2455 iwancadwaladr@anglesey.gov.uk
Local Members:	Every ward

A –Recommendation/s and reason/s
<ol style="list-style-type: none"> 1. That the Authority does not charge a travel fee on Anglesey’s non-statutory pupils and further education students for the 2021/22 academic year. 2. That the Authority limits the right only to the statutory distance for 2021/22. 3. That the Council invests in an electronic system to manage which students qualify for travelling on a school bus (outlined further in section FF) – the PG agrees to fund the cards in principle and then to develop a plan during the 2021/22 school year.

B – What other options did you consider and why did you reject them and/or opt for this option?
The background and rationale are set out in section FF.

C – Why is this a decision for the Executive?
Not charging a fee would be a departure from the Fees and Charges document.

--

CH – Is this decision consistent with policy approved by the full Council?
The Council would continue to provide transport within the policy approved by the full Council.

D – Is this decision within the budget approved by the Council?
The impact on the budget is outlined in section FF.

E – Impact on our Future Generations(if relevant)		
1	How does this decision impact on our long term needs as an Island?	Not applicable
2	Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?	In the short term, it is anticipated that this decision will reduce the additional costs for the Authority. This is outlined in section FF.
3	Have we been working collaboratively with other organisations to come to this decision? if so, please advise whom:	Not applicable
4	Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.	Not applicable
5	Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.	With the equality agenda, students with special needs would continue to get similar transport by taxi if they are eligible. This is outlined in section FF. This decision does not affect the Welsh language.
6	If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-	

	economic disadvantage.	
7	Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language.	

DD – Who did you consult?		What did they say?
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	Incorporated within the report
2	Finance / Section 151 (mandatory)	Incorporated within the report
3	Legal / Monitoring Officer (mandatory)	Incorporated within the report
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Procurement	
8	Scrutiny	
9	Local Members	

F - Appendices:

FF - Background papers (please contact the author of the Report for any further information):
<p>Section 40 of the Disability Discrimination Act (DDA) 1995 authorizes the Secretary of State to make regulations to ensure that Public Service Vehicles are accessible to disabled people. The National Government used these powers to establish the 'Public Service Vehicle Accessibility Regulations 2000 (PSVAR)'.</p> <p>From 1 January 2020 PSVAR applies to all coaches with a capacity in excess of 22 seats and vehicles are required to be accessible for disabled people. However, the Department</p>

for Transport offered an exemption certificate to exempt vehicles from these regulations until 1 January 2022 (the Authority currently holds an exemption certificate)

These regulations have been in the public domain for a number of years to allow operators to upgrade their buses to comply, but the thinking across England and Wales and among Local Authorities was that these regulations would not apply to closed school bus contracts.

During the Summer of 2019 the Department for Transport confirmed that these regulations would apply to any service where payment is made to travel, whether the payment is made directly to the driver or through the Local Authority as the service becomes applicable and the requirements of the regulations apply.

The requirements in relation to coaches include the provision of wheelchair spaces and boarding aids, priority seats, handrails, bell buttons, exiting steps and destination display equipment. Although it is possible to install the equipment on non-accessible coaches, doing so is likely to be particularly complex technically and extremely expensive. Most of the Authority's school bus contracts are with local coach companies and their vehicles do not meet the new specification.

As mentioned above, the Authority has an exemption certificate for our school buses that sells over 20% of available seats until the end of July and an exemption certificate until the end of 2021 for the remainder. To date, it does not appear that the Department for Transport will be offering another extension after that date. Should another extension be offered it would enable Local Authorities such as Anglesey to continue to sell seats to pupils who do not qualify for the statutory provision - for example pupils who live less than 3 miles from the catchment school and pupils in years 12 and 13.

On average, the income that is generated through bus fares is around £66,000 annually (these figures had been estimated by looking at years 2014/15 through to 2019/20, 2020/21 was not considered as the income was not a fair representation of an average year). We have inquired with a few operators who operate school buses on Anglesey traditionally. Those operators estimated a cost between £5,000 and £7,000 annually per contract. The operators would have to pass on that cost to the Authority for every contract that they quote in order to meet the regulations. By using those figures we can estimate that tendering the 54 current contracts on Anglesey would create additional annual costs of between £270,000 and £378,000.

Not charging a fee would mean that we are able to extend the current arrangements with the bus operators until October 2022 when it would be necessary to re-tender in any event, due to the length of the existing contracts. As a payment would not change hands the regulations would not apply.

Requiring operators to provide such vehicles would give pupils with disabilities the option

to travel by bus but in similar situations this Authority and other Authorities across Wales provide similar transport by taxi from the homes of the pupils to the yard of the educational establishment. If a pupil with disabilities or the family of a pupil with disabilities wished the child to travel by bus to the education establishment this would not be possible from the pupil's home, and would usually mean travelling to the nearest bus stop. Given the landscape of Anglesey and the rural nature of the Island a child does not always wait at a dedicated bus stop, sometimes they have to wait at the roadside, on a non-concreted site and therefore while such a vehicle would be provided, the infrastructure is not available in several locations to support the provision. That in turn could result in additional costs.

It is possible that not charging a fee would mean that additional students may wish to use the provision. There is a summary below of the number of seats on buses and the number of pupils who attend high schools on Anglesey.

Ysgol Syr Thomas Jones School and Ysgol Uwchradd Bodedern School – it appears that there are more seats than pupils in Ysgol Syr Thomas Jones School and Ysgol Uwchradd Bodedern Secondary School. If there is an increase in demand it is hoped that seats will be available.

Ysgol Gyfun Llangefni School and Ysgol David Hughes School – there are about 200 more pupils in these schools than the bus capacity that it is available at this time. We can assume that a number of pupils either live within walking distance of the school, drive themselves (year 12 and 13 pupils) or have alternative means of getting to those schools.

Ysgol Uwchradd Caergybi / Holyhead High School – There is a need to look in detail at the situation regarding the number of pupils on the buses. It is the only school that is a cause of concern as there are 700 more pupils who attend this school than there are seats available on buses. However, we can assume that a significant number of these pupils live within walking distance of the school, therefore this situation will need to be kept under review and additional seats may need to be provided if required.

In addition to this, we are trying to regulate the situation by ensuring that every pupil who is eligible to use this service gets a bus pass and are required to show the pass in order to travel. To this end, the Authority is exploring options, costs and timetable and investing in a pass system which would allow the Authority to know exactly which pupils are using the service from a health and safety point of view. This would strengthen the Authority's internal arrangements if an accident or incident were to happen or a Covid case. In the current circumstances with the virus spreading, such a system would aid with the Authority's contact tracing arrangements. We are anticipating additional costs of around £50,000 for the first year (which includes initial consultation and equipment costs) and then £25,000 annually for the remainder of the contract, based on an initial contract period of 3 years.

So in conclusion, to summarize:

- not charging a fee would mean that we could extend our current arrangements with the bus service operators until October 2022. This would not only give assurance to local coach operators during an exceptionally uncertain period, but also by that time perhaps the effect of the pandemic on operators will be beginning to ease and if the Authority wishes to re-start charging a fee, the prices quoted by the operators may be significantly more competitive. It must be remembered that the pandemic has had an adverse effect on this industry, where the situation of many operators is already precarious, and asking them to provide similar vehicles but perhaps adding to their financial burden in a period where the vast majority of the market for some operators has disappeared completely such as transporting local residents on trips within the UK or abroad.
- as previously mentioned, as there is no other extension planned after the 31st of December 2021, the recommendation is that the Authority does not charge a fee for Anglesey's non-statutory students and further education students from September 2021 until the end of the 2021/22 academic year.
- the income loss would be around £66,000 and we recommend that the income loss should be funded from central costs as the changes are regulations by the National Government and not the decision of the Learning Service. Early in 2022 we will be reviewing the situation for October 2022 in order to evaluate if it's worth asking that new tenders ask for buses that meet the regulations or not and if as a result there will be a way to start charging a fee again.
- in order to ensure that all pupils who are eligible to use the service get a bus pass and will be required to show the pass in order to travel. To this end, the Authority is exploring options, costs and timetable and investing in a pass system which would allow the Authority to know exactly which pupils are using the service for health and safety reasons. We are anticipating additional costs of around £50,000 for the first year (which includes initial consultation and equipment costs) and then £25,000 annually for the remainder of the contract, based on an initial contract period of 3 years. The sources that will fund this system will be beyond the scope of this report. There is no budget available for these costs, therefore we are making a claim and recommending that these costs come from the Council's central costs, or the digital transformation budget. If funding is made available, the Education and Transportation Teams will work together with the aim of implementing a system during the 2021/22 education year.

This page is intentionally left blank

DDIM I'W GYHOEDDI NOT FOR PUBLICATION

*Adfywio Hen Safle Ysgol & Llyfrgell, Caergybi
Regeneration of the Former School and Library Site, Holyhead*

PRAWF BUDD Y CYHOEDD PUBLIC INTEREST TEST

<p>Paragraff(au) 14, Atodlen 12A Deddf Llywodraeth Leol 1972 Paragraph(s) 14, of Schedule 12A Local Government Act 1972</p>	
<p>Y PRAWF / THE TEST</p>	
<p>Mae yna fudd i'r cyhoedd o ddatgelu sef:-</p> <p>Bydd y cyhoedd â diddordeb i weld sut y mae'r Cyngor yn bwriadu rheoli'r cyfleuster hamdden hwn a'r cynlluniau sydd ganddo ar gyfer yr ardal yn y dyfodol er mwyn:</p> <ul style="list-style-type: none"> • Adolygu atebolrwydd a thryloywder • Herio penderfyniadau a wneir • Deall a chymryd rhan mewn penderfyniadau am y safle • Effaith ehangach yr opsiynau trawsnewid ar y gymuned a'r economi leol <p>There is a public interest in disclosure as:-</p> <p>The public will be interested in how the Council proposes to manage this leisure facility and what future plans it has for this area in order to:</p> <ul style="list-style-type: none"> • Review accountability and transparency • Challenge decisions made • Understand and participate in decisions regarding the site • The wider impact of transformation options on local community and economy. 	<p>Y budd i'r cyhoedd o beidio datgelu yw:</p> <p>Gallai datgelu gael effaith ar fuddiannau masnachol partner datblygu neu'r sawl sy'n prynu'r eiddo.</p> <p>Gallai datgelu gael effaith andwyol ar drafodaethau'r Cyngor.</p> <p>Nid oes unrhyw gynlluniau swyddogol wedi cael eu cwblhau ar gyfer y safle ac o'r herwydd, nid yw gwybodaeth ynghylch cynlluniau o'r fath ar gael.</p> <p>Gallai rhyddhau gohebiaeth fewnol beryglu unrhyw gynlluniau y gall y Cyngor fod yn dymuno eu datblygu a gwerth posibl y safle mewn perthynas ag unrhyw gynigion yn y dyfodol, gan effeithio felly ar fuddiannau masnachol y safle.</p> <p>Nid oes unrhyw ymgynghori cyhoeddus wedi digwydd mewn perthynas â'r safle.</p> <p>The public interest in not disclosing is:-</p> <p>Disclosure could impact on the commercial interests of a development partner or purchaser of the facility.</p> <p>Disclosure may prejudice the Council's negotiation position.</p> <p>No definitive development plans have been finalised for the site and so information regarding any such plans is not available.</p> <p>The release of internal correspondence could jeopardise any plans which the Council may wish to develop and the potential value of the</p>

	<p>site in relation to any future proposals, thus affecting the commercial interests in the site.</p> <p>No public consultation has taken place to date regarding the site.</p>
--	---

Mae'r budd i'r cyhoedd o gadw'r eithriad o bwys mwy na'r budd i'r cyhoedd wrth ddatgelu'r wybodaeth

The public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Document is Restricted

This page is intentionally left blank